

## ONLINE STATIONERY ACCOUNT REQUEST

**First Name:**

**Last Name:**

**Department:**

**UNBC Email:**

**Telephone #:**

**Fund:**

**Org:**

**Fund:**

**Org:**

**Fund:**

**Org:**

**Fund:**

**Org:**

**UNBC Campus:**

**Prince George:** 3333 University Way, Prince George, BC V2N 4Z9

**Peace River-Liard:** Box 1000, 9820 - 120th Ave, Fort St. John, BC V1J 6K1

**Northwest:** 4837 Keith Ave, Terrace, BC V8G 1K7

**South-Central:** S100-100 Campus Way, Quesnel, BC V2J 7K1

**Wilp Wilxo'oskwhl Nisga'a:** PO Box 70, 3001 Ts'oohts'ap Ave, Gitwinksihkw, BC V0J 3T0

**Account Holder Signature: \_\_\_\_\_ Date:**

**Supervisor Name: \_\_\_\_\_**

**Supervisor Signature: \_\_\_\_\_ Date:**

**Please submit this form to Contracts and Supply Chain Management or email it to  
Purchasing@unbc.ca**