

Assessment Report on Applicant for Admission to Graduate Studies (Academic)

TO THE APPLICANT: Complete the boxed area below before sending this form to your referee. Completed reports and/or reference letters must be sent directly to Graduate Admissions. For this report and/or a reference letter to be considered official, the envelope's seal must be signed by the referee or emailed directly to **graduate-admissions@unbc.ca** from their professional/institutional email address.

Name of Applicant:		
	Family Name	Given Names
who is applying for admission to study for the degree of		
in the Graduate Program		
Field of Study:		

TO THE REFEREE: A letter of reference may be submitted in lieu of this form. Please ensure that you sign your reference letter or form and the envelope's seal to be considered official or email it to **graduate-admissions@unbc.ca** from your professional/institutional email address.

In what capacity, how well, and how long have you known the applicant ?

Does your university offer the graduate degree program this applicant seeks? Yes No

If yes, does the applicant meet the minimum admission requirements for acceptance to this program at your university?

Yes No (give reasons)

If this applicant took a course(s) from you, what was his/her rank in the class?

Course Name:		Course Number:		Rank in Class:	
Course Name:		Course Number:		Rank in Class:	

Please rank the applicant as follows: 0 = Poor, 1 = Fair, 2 = Good, 3 = Very Good, 4 = Excellent, 5 = Outstanding

	Rank	Remarks
Academic Preparation		
Originality		
Skill at Research or Potential		
Industry/Initiative		
Intellectual Ability		
Teaching Ability (if known)		
All-round Ability		
Communication Skills		

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Please comment on the applicant's academic strengths and potential for completing a graduate program.

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a. understand lectures conducted in English	
b. read widely in English	
c. express herself/himself in written English	

Referee's Contact Information (Required)		UNBC Graduate Admissions Address:	
Institution:		Mailing Address:	The University of Northern British Columbia
Mailing Address:			Registrar's Office
		Attn: Graduate Admissions	
		3333 University Way	
		Prince George, BC V2N 4Z9	
Phone:		Phone:	250-960-6300
Fax:		Email:	graduate-admissions@unbc.ca
Email:			

Referee's Name <small>(Please Print)</small>			
Referee's Signature		Date:	

This Confidential Report must be both prepared by and signed by the referee named above. Evidence to the contrary will lead to the cancellation of any offer of admission (whether or not accepted), or withdrawal of the student from the University. It is the policy of the University to treat as confidential letters of reference which it receives. It can, however, be required under Freedom of Information legislation to disclose the substance of any letter of reference but only where that can be done without disclosing the identity of the writer.