

UNBC Student Career Centre

Employer Services

Prince George Campus - Fall 2019 / Winter 2020 Semesters

Booking Policy

All bookings are subject to availability and our *Booking Dates for UNBC's Fall 2019/Winter 2020 Semesters* (please refer to pages 2-6 of this document). We require at least 21 days notice to book an employer service. First come first serve.

Refund Policy

If a company needs to cancel an event, a refund may be given up to 21 days prior to the booked event day, minus a \$25.00 administration fee. No refunds will be issued for a cancellation with less than 21 days prior notice to the booked event day.

Rebooking Policy

Rebooking of an Employer Services event will be considered by the UNBC Student Career Centre administration based on availability, our *Booking Dates for UNBC's Fall 2019/Winter 2020 Semesters*, and events that are already booked. We require at least 21 days notice to rebook an employer service. First come first serve. No additional fees will be charged if you rebook and host your cancelled event within the same academic year (before April 8, 2020).

UNBC Student Career Centre

Employer Services Booking Dates for UNBC's Fall 2019/Winter 2020 Semesters

The following dates are available for booking Employer Services from the UNBC Student Career Centre in the Fall 2019/ Winter 2020 semesters:

September 2019						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2	3	4 First day of class	5	6	7
				No Bookings (Semester Start)		
8	9	10	11	12	13 UNBC Accounting Fair	14
		No Bookings (Semester Start)				
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

October 2019						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1	2	3	4	5
6	7	8	9	10	11	12
13	14 Thanksgiving Day (closed)	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

November 2019						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1	2
3	4	5	6	7	8	9
10	11 Remembrance Day (closed)	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

December 2019						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2	3 Last day of classes	4 First day of exams	No Bookings (Exam period)		
8	9	10	11	12	13	14
No Bookings (Exam period)						
15	16	17	18	19	20	21
No Bookings (Classes out)						
22	23	24	25	26	27	28
No Bookings (Winter Break)						
29	30	31				

January 2020						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1	2	3	4
No Bookings (Classes out)						
5	6 First day of class	7	8	9	10	11
No Bookings (Semester Start)						
12	13	14	15	16	17	18
No Bookings						
19	20	21	22	23	24	25
26	27	28	29	30	31	

February 2020							
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	
						1	
2	3	4	5	6	7	8	
9	10	11	12	13	14	15	
16	17	18	19	20	21	22	
	Family Day (closed)	No Bookings (Mid-Semester Break)					
23	24	25	26	27	28	29	
	No Bookings (UNBC Career Fair prep)						

March 2020						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2	3	4	5	6	7
	No Bookings (UNBC Career Fair prep)					
8	9	10	11	12	13	14
		CNC Career Fair	UNBC Career Fair	No Bookings		
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

April 2020						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1	2	3	4
5	6	7	8	9 Last day of classes	10 Good Friday (closed)	11
12	13	14 First day of exams	No Bookings (Exam period)			18
19	20	21	22	23	24	25
No Bookings (Exam period)						
26	27	28	29	30	31	
No Bookings (Classes out)						