

LEADING HIGH PERFORMING TEAMS (One Day)

Learn how to build effective teams from the ground up and manage everyone's efforts to maximize results.

Building a successful, high-performance team is about more than finding a group of people with the right mix of professional skills. Hiring the right people is the most important part of building a strong team, of course, and delegating to give people more autonomy is a powerful motivator.

But managing a team is not that simple. Leaders have to play a far more hands-on role to make sure the group works well together and remains focused on the right priorities. That's why the Leading High Performance Teams Training is one of the most essential ways to gain the skills needed to boost productivity. In this dynamic one-day Training course, learn how to build effective, high-performance teams from the ground up and then manage everyone's efforts to maximize results.

What You'll Learn:

Upon successful completion of the Leading High Performance Teams Training course, you will be able to:

- Design a Successful Blueprint for Your High-Performance Team
- Build a Strong Foundation
- Construct a Solid Framework
- Build Bridges to Better Communication
- Ensure Mutual Trust and Respect

Outline

1. *Designing a Successful Blueprint for Your High-Performance Team*

- The Purpose of a Blueprint
- Distinguishing Teams from Groups
- Group vs. Team Characteristics
- Group-Centered Managers vs. Team-Centered Leaders
- Increasing Productivity Through Teamwork
- The Benefits of Team Building

2. *Building a Strong Foundation*

- The Importance of a Strong Foundation
- Taking the Time to Plan
- Applying Organizational Skills
- Building a Climate for Motivation
- Establishing Accountability

3. *Constructing a Solid Framework*

- Assembling Your High-Performance Team
- Combining Diverse Behavior Styles
- Leveraging the Strengths of Each Style
- Building a Solid Team Through Training
- Promoting Teamwork Through Your Leadership Style

4. *Building Bridges to Better Communication*

- Facilitating Open Communication
- Fostering Teamwork Through Collaboration
- Involving the Team in Setting Goals and Standards
- Making Problem Solving a Team Effort
- Creating a Climate for Team Problem Solving
- Examining Conflict
- Conflict Resolution Styles
- Helping a Team Resolve Conflicts Productively

5. *Ensuring Mutual Trust and Respect*

- Fostering an Environment of Trust
- Recognizing Employee Performance
- Implementing Positive Discipline
- Coaching: Essential in Team Building
- Six Tools for Effective Coaching