

WEB ACCESS FORM

NAME: _____
ID #: _____
PHONE NUMBER: _____
EMAIL: _____
END DATE: Please email finance@unbc.ca when access is terminated _____

Fund Number	Orgn Number	Budget Holder	Signature	Finance Reporting	Purchasing Card
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Form must be approved by the authorized budget holder. Please retain a copy for your files.
Check Finance Reporting to grant access to the FAST Finance Reporting module and/or
Check Purchasing Card to grant access to the FAST Purchasing Card module.
Forms that do not indicate either will be returned.

FORWARD TO FINANCE