

**THE UNIVERSITY OF NORTHERN BRITISH COLUMBIA  
SENATE MEETING  
PUBLIC SESSION  
MINUTES**



**October 9, 2002  
3:30 - 4:30 PM  
Room 6-205/211 - Prince George Campus**

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Present: F. Abdulla, B. Anderson, S. Beeler, T. Binnema, J. Birchall, M. Blouw, C. Brown, L. Coates, S. Cochran, D. Ditto, D. Hemingway, A. Hussein, Y. Hussein, C. Jago (Chair), E. Jensen, K. Josephson (Recording Secretary), K. Kielly (Acting Registrar), B. McGill, P. Madak, B. Malcolm, M. Mandy, P. Montgomery, B. Morrison, A. Nussbaumer, D. Nyce, K. Otter, K. Penner, D. Poff, D. Procter, R. Rahemtulla, R. Singh, A. Summers, J. Swainger, T. Whitcombe, S. Wilson, and by teleconference R. Berthiaume, R. Matheson, E. Stephens

Regrets: S. Beaumont, A. Fredeen, C. Hawkins, L. King, E. Kinghorn, S. Goring, D. Macknak, B. Tait

The meeting was called to order at 3:30 p.m.

**1.0 S-200210.01**

**Approval of the Agenda**

Whitcombe/Anderson

That the agenda for the October 9, 2002 meeting of Senate be approved as presented.

CARRIED

**2.0 S-200210.02**

**Approval of Public Minutes**

Whitcombe/Morrison

That the Public Minutes of July 10, 2002 be approved as presented.

CARRIED

**3.0 Business Arising from Previous Meetings of Senate**

**3.1 Library resources for CPSC 704 and CPSC 706**

D. Poff spoke to the clarification of library resources for the above courses indicating that these courses were initially approved without the library form attached. Once submitted the form raised other issues as there are implications for the library.

As a result, the library form will be revisited to provide more detail with regard to funding, i.e. whether there is a funding issue for the program or for the library.

D. Poff indicated that although this course will not be re-visited, the issue of how the implications of new courses/new programs for library acquisition will be dealt with will be re-visited.

Senator Mandy raised the issue regarding special topics courses and she pointed out that each course will have its own specific needs from a library acquisition perspective.

C. Jago requested that this issue be referred to SCAPP/SCRGS for consideration and report to Senate.

**3.2 S-200207.42**

Refer to Item 7.5 Motion S-200210.14.

**4.0 President's Report**

**Jago**

C. Jago welcomed all Senators to the first meeting of Senate under the University Act of British Columbia and provided a presentation for the benefit of new Senators which included discussion of: Governance of the University

The University Act

Autonomy of the University

New Senate structure and membership

Senate Committees and vacancies

Meeting times and dates

It was determined, after discussion, and by a show of hands, that Senate meeting times would continue to be 3:30 p.m. on the second Wednesday of the month.

The Registrar was asked to factor the Senate meeting dates when preparing timetables for the balance of Senators' terms.

Faculty were asked to identify to the Registrar any specific difficulties with respect to scheduling.

**5.0 Report of the Vice-President (Academic) and Provost**

**Poff**

**S-200210.A**

**Academic Strategic Plan 2002-2003**

**Notice of Motion**

That the Academic Strategic Plan 2002-2003 be accepted.

Senators were advised that open meetings will be held during the next couple of weeks to finalize the plan, and were invited to attend. The final draft of the strategic plan will be forwarded to Senators in advance of the November Senate meeting, and will be placed on the agenda for the November meeting.

UNBC has been asked to sponsor the British Columbia Women Academic Administrators' Council of Canada annual conference in April 2003. Female faculty, students and staff will be asked to help organize the conference. This is a group that promotes leadership among women in post secondary education and particularly in universities.

**6.0 Question Period (None)**

**7.0 Committee Reports**

**7.1 Senate Committee on Academic Policy & Planning**

**Poff**

**S-200210.03**

**Student Exchange Agreement – Southwest China Normal University (China) and UNBC**

Poff/Whitcombe

That the student exchange agreement between Southwest China Normal University (China) and the University of Northern British Columbia be approved.

Effective Date: Fall 2002

CARRIED

**To Senate For Information**

**SCAPP 20020904.04**

**Course Description and Prerequisite Change – PHYS 305-4 Electronics**

That the Calendar description of PHYS 305-4 Electronics be changed from:

*Prerequisites:* PHYS 111-4 to;

*Prerequisites:* PHYS 111-4, and PHYS 202-4, and PHYS 206-4, or permission of the Instructor

Effective Date: Fall 2003

**SCAPP 20020904.05**

**Course Description and Calendar Change – PHYS 404-3 Solid State Physics**

That the calendar description of PHYS 404-3 Solid State Physics be changed from:

*Prerequisites:* PHYS 302-3 to

*Prerequisites:* PHYS 302-3, and PHYS 202-4, and PHYS 206-4

Effective Date: Fall 2003

**7.2 Senate Committee on the Library**

**Poff**

**S-200210.04**

**SCL Annual Report**

Poff/Blouw

That the annual report of the Senate Committee on the Library be received.

Discussion:

Senator Mandy raised a question with regard to the level of TelNet library service available to faculty from home versus on campus.

A. Nussbaumer reported that faculty have access to the library catalogue on TelNet from home but not the other e-resources in the library. This matter will be referred to the Senate Committee on the Library.

CARRIED

**7.3 Senate Committee on Research & Graduate Studies (None)**

**Blouw/Tait**

**7.4 Senate Committee on Scholarships and Bursaries**

**Kielly**

**S-200210.05**

**UNBC Eco-Conscience Association Book Prize**

Poff/Blouw

That the Terms and Conditions for UNBC Eco-Conscience Association Book Prize be approved.

Effective Date: 2002

CARRIED

**S-200210.06**

**Travellers & Auxilliary Bursary**

Poff/Blouw

That the Terms and Conditions for the Associated Canadian Travellers & Auxilliary Bursary be approved.

Effective Date: 2002

CARRIED

**S-200210.07**

**BC International Interaction Bursary**

Poff/Whitcombe

That the Terms and Conditions for BC International Interaction Bursary be approved.

Effective Date: 2002

CARRIED

**S-200210.08**

**Bruce & Pat Murdock Bursary**

Poff/Anderson

That the Terms and Conditions for the Bruce & Pat Murdock Bursary be approved.

Effective Date: 2002  
CARRIED

**S-200210.09**

**Nora Jean Garland Bursary**

Poff/Hemingway

That the Terms and Conditions for the Nora Jean Garland Bursary be approved.

Effective Date: 2002

CARRIED

**S-200210.10**

**Anne Fergus MacKay Groundwater and Muriel Ross Groundwater Bursary**

Poff/McGill

That the Terms and Conditions for the Anne Fergus MacKay Groundwater and Muriel Ross Groundwater Bursary be approved as amended.

Effective Date: 2002

CARRIED

**S-200210.11**

**Planning Institute of BC Scholarship & Annual Book Prize**

Poff/Hemingway

That the Terms and Conditions for the Planning Institute of BC Scholarship & Annual Book Prize be approved.

Effective Date: 2002

CARRIED

**S-200210.12**

**Mr. & Mrs. Jagir Grewal Athletic Bursary**

Poff/McGill

That the Terms and Conditions for the Mr. & Mrs. Jagir Grewal Athletic Bursary be approved as amended.

Effective Date: 2002

CARRIED

**S-200210.13**

**BC Foresters Award of Excellence**

Poff/Blouw

That the amalgamation & value for the BC Foresters Award of Excellence be approved.

Effective Date: 2002

CARRIED

**7.5 Senate Committee of Organization and Rules**

**Jago**

**S-200210.14**

**Senate Handbook Amendments**

Whitcombe/Madak

That the UNBC Senate Handbook amendments be approved as proposed.

Effective Date: September 2002

CARRIED

**S-200210.15**

**Call for Nominations and Appointment of Vice-Chair of Senate**

Whitcombe/Blouw

That Dr. Poff be nominated as vice-chair of Senate.

Effective Date: September 2002

C. Jago declared that the Vice-President (Academic) and Provost is acclaimed to the position of

vice-chair of Senate for the term October 2002 to September 2003.

**S-200210.B**

**Travel Authorization for Regional Senators**

**Notice of Motion**

That travel authorization for Senators not resident in Prince George or vicinity to participate in Senate meetings be approved for in-person attendance at two meetings with the remaining Senate and Senate Committee meetings to be attended by teleconference.

Discussion:

Senators were advised that the motion resulted from an effort to develop a standard practice to allow participation by representatives not normally resident in Prince George to attend Senate without incurring travel costs and that guidance is sought from Senate.

It was clarified that the motion is for two meetings per year, not per semester.

C. Jago noted that there were previously no travel limitations, however, with the increased size of Senate, it was felt that reasonable limits were required.

There was discussion around teleconference participation and the ability to participate fully. Speakers were asked to identify themselves for the benefit of those participating by teleconference.

In future, the chair will ensure that votes are acknowledged from the telephone participants.

Those Senators who have participated in past Senate meetings by teleconference concurred that this method of participation was adequate.

Also, the proposed motion must address the issue of travel for non-Senate members who sit on committees and a contingency plan for a Senator who may have reached the limit of approved meetings, but who's involvement may be sought for a particular meeting of Senate.

SCOR will bring forward a final motion to the November Senate meeting.

**7.5.1 To Senate For Information**

**SCOR 20020926.04**

**Membership Report**

The list of Faculty, Alumni and Students approved by the SCOR Sub-Committee on Rules & Nominations (SSCRN) and by the Senate Committee on Organization & Rules (SCOR) to fill vacancies on Senate and Senate Committees in the capacity of Senators and Representatives was received for information.

**SCOR 20020926.05**

**2003 Senate Meeting Dates**

The Senate meeting dates for 2003 were received for information.

**8.0 Other Business**

Senator Mandy raised the issue of Senator term expiry and the fact that there will be very few positions open in the next few years.

This matter will be referred to SCOR to deal with the sequence of expiry dates for Senators.

**8.1 Annual Report of The College of Science and Management**

**McGill**

**S-200210.15A**

**Annual Report of The College of Science and Management**

Madak/Blouw

Senator A. Hussein advised Senate that there is an issue contained in the report which is being disputed in the form of a grievance and did not feel that it was appropriate to discuss at this time.

C. Jago indicated that the objection would be duly noted in the minutes, and explained that it was standard practice for Senate to receive reports from the colleges, as the colleges in effect are

committees of Senate and report to Senate as do other Senate committees. It was also noted that receiving a report does not in any way imply endorsement of the report.

Dean McGill spoke to the report, noting the correction that Dr. Chow Lee was named a National Institute of Cancer Scholar rather than a Michael Smith Foundation for Health Research Scholar, and invited questions.

Senator A. Hussein stated that issues surrounding the College restructuring have been raised and now is resulting in a grievance.

Senator Mandy stated that the new College structure contained in the report was never formally voted on by the college and that the motion before Senate cannot be construed as approval in any way of this restructuring.

Senator Hemingway requested clarification on the role of Senate regarding the content of a report of this nature and was advised that if the college were proposing changes to academic programs Senate would have a role.

C. Jago advised that it was the position of the University that changes to administrative structure were assigned to the colleges for decision.

4 Opposed  
CARRIED

**8.2 Report of the Acting Registrar**

**Kielly**

K. Kielly reported that as a result of the governance of the University by the University Act, 22 vacancies have been filled with 4 CASHS members, 5 CSAM members, 1 Member at Large, 4 Alumni members, 7 students one of which must be a graduate student and 1 WW'N representative.

Updated lists of Senate membership and an updated handbook will be forwarded to Senators prior to the November Senate meeting.

**9.0 Information Only (None)**

**10.0 S-200210.16**

**In-Camera Session**

Mandy/Morrison

That the Senate meeting move into In-Camera Session.

**11.0 S-200210.19**

**Adjournment**

Whitcombe

That the Senate meeting be adjourned.

CARRIED

The meeting adjourned at 5:00 p.m.