

BOARD OF GOVERNORS

PUBLIC SESSION MINUTES

Thursday, March 30, 2023

Senate Chamber – Room 1079

6:17 pm – 7:15 pm

Present: A. Alexander, K. Bach, C. Brown, J. Henley, J. McKay, G. Payne, M. Reed – VICE-CHAIR, G. Stewart, T. Whitcombe, C. Wishart – CHAIR

Administration: K. Lewis (Interim Vice-President Research and Innovation), A. Litt (Associate Vice President, Equity, Diversity and Inclusion), A. Lucarelli (Executive Director – Strategy and Staff) A. Parent (Governance Officer – Recording), M. Rennie (Governance Coordinator), W. Rodgers (Vice-President Academic & Provost), R. Somani (Vice-President Finance and Administration)

Regrets: I. Agoston, A. Beswick, K. Howitt, D. McIntosh, T. Morrison, P. Sanborn,

The meeting commenced at 6:17 pm.

1. **Acknowledgement of Territory**

The Chair acknowledged the First Nations territories on which we work. She acknowledged that our Prince George campus is situated on the traditional territory of the Lheidli T'enneh, part of the Dakelh First Nations and with other campuses situated on the traditional territories of the Tsilhqot'in, Dunne-Za and Ts'msyen.

2. **Chair's Remarks**

The Chair welcomed new members Todd Whitcombe and Trevor Morrison to the Board. The Chair acknowledged that this is the last meeting for undergraduate student Kostas Bach and thanked him for his service and contributions to the Board over the past two years. The Chair also acknowledged that this is the last meeting for Paul Sanborn, Faculty Representative on the Board. The Chair reported that Phil Mullins will be joining the Board in April as the Faculty Representative. The results for student elections will be posted soon.

The Chair acknowledged Faculty Member Catherine Nolin who is a recipient of a CUFA BC 2023 Distinguished Academics Award.

The Chair called for any declarations of conflict with items on the Agenda. J. McKay and P. Sanborn declared a conflict with 6. (i) b. License Agreement between the University of Northern British Columbia and the David Douglas Botanical Garden Society in the Public Meeting package.

The Chair reported that greetings were received from the Minister the Honorable Selina Robinson.

3. **Approval of Agenda**

MOTION: 2023BP03.30.01 (G. Stewart / A. Alexander)

That, the Agenda for the Public Session of the March 30, 2023 meeting of the Board of Governors be approved as presented.

Item 6. (i) a. moved to immediately following the agenda.

CARRIED AS AMENDED

Item 6. (i) a. FIPPA – Annual Statistical Report – G. Payne (Discussion 8 minutes)

Chris Ross, Governance Officer, Access, Privacy and Records Management presented the FIPPA Annual Statistical Report. The Board received and discussed the report.

4. Approval of Minutes

a. Public Session Minutes of January 27, 2023

MOTION: 2023BP03.30.02 (G. Stewart / G. Payne)
That, the Public Session Minutes of the January 27, 2023 meeting of the Board of Governors be approved as presented.

CARRIED

5. Business Arising from Previous Public Session Minutes

a. UNBC Land Trust Vision – Design Principles (approved in Board Closed Session January 2023)

The Chair reported that at the January 27, 2023 Closed Session of the Board, the UNBC Land Trust Vision – Design Principles were approved and are now being brought forward for information in the Public Session. (Discussion 2 minutes)

MOTION: 2023BC01.27.03 (M. Reed/G. Stewart)
That the UNBC Board of Governors approves the UNBC Land Trust design as amended.
CARRIED

Principles:

1. **Indigenous Collaboration** - Indigenous communities of Northern BC, with Lheidli T'enneh in a place of honor, should inform the design process and be included through the development and implementation of the Land Trust vision.
2. **Net-Positive Approach** - There should be an ambition to achieve net-positive systems (energy, waste, water etc.).
3. **Natural Systems Embraced** - Natural systems are what make UNBC's location special. The Land Trust should showcase the setting that gives UNBC its identity.
4. **Lifecycle Value Over Short-Term Value** - Land development should provide sustained revenue generation in order to create long term value for UNBC over the life cycle of the Land Trust.
5. **Northern Ethos** - Development should be a model for community wellbeing and sustainability that reflects the ethos of resilience, collaboration, and diversity present in northern communities.
6. **Community Magnetism** - Make UNBC a year-round community with social and commercial amenities that both enrich the campus community and become a magnet for Prince George.
7. **Leading by Demonstration** - The Land Trust should be developed in a way that advances and showcases UNBC's areas of research and innovation.
8. **Alignment and Support for UNBC's Mission and Values** - As a foundational principle of creating the Land Trust, alignment and support of UNBC's Mission and Values must inform the Land Trust's conceptual direction.

The Chair reported that a public presentation to the Board on the Land Trust will be coming forward in May/June.

6. **Reports of Committees and Related Motions**

(i) **Audit and Risk Committee** – G. Stewart, Chair (**Discussion 2 minutes**)

Written report received. KPMG presented the audit plan and the committee members, excluding the University President, held a brief in-camera meeting with the auditor.

a. **FIPPA – Annual Statistical Report** – G. Payne (see Item 3)

b. **License Agreement between the University of Northern British Columbia and the David Douglas Botanical Garden Society** – R. Somani (**Discussion 8 minutes**)

The Board received the proposed licensing agreement. Questions raised at the Audit and Risk Meeting around insurance coverage as well as expectations should the contract be terminated were reviewed and addressed by management. Annual plans from the David Douglas Botanical Garden Society will be submitted to the University.

MOTION: 2023BP03.30.03 (G. Stewart / G. Payne)
That, on the recommendation of the Audit and Risk to Committee, the Board of Governors, approves of the License Agreement between the University of Northern British Columbia and the David Douglas Botanical Garden Society for the Expansion of the David Douglas Botanical Garden on the UNBC Prince George Campus, as presented.
CARRIED

(ii) **Governance and Human Resources Committee** – C. Wishart, Chair

Written report received.

The Vice President, Academic and Provost presented the new policies and procedures. These policies are key to advancing Equity, Diversity and Inclusion across the university. The policies enable action with less delay and infuse Equity, Diversity and Inclusion into regular practices at time of hire, which will contribute to institutional diversity. The policies must be read in concert with the Procedure: Selection and Review of Vice-Presidents and Senior Academic Administrators Procedures. All policies and procedures are always active simultaneously and it is common for multiple policies to be relevant to complex university activities.

J. Henley asked for more information on the consultation process regarding the Hiring Equity Policy and the Intentional Diversity Hire Policy and how these policies work within the collective agreements. The Vice President and Provost indicated that all policies work in concert with each other, including the collective agreements. The intention is to support what is in the collective agreements, not supersede them. Notices for both policies were sent out to the University Community on 'Announce' and posted for public feedback. Notices were also sent to the Faculty Association. Feedback was received and discussed with the Governance and Human Resources Committee. (**Discussion 15 minutes**)

a. **Hiring Equity Policy** – W. Rodgers

MOTION: 2023BP03.30.04 (C. Wishart / J. McKay)
That, on the recommendation of the Governance and Human Resources Committee, the Board of Governors approves the Hiring Equity Policy, as presented.
CARRIED

b. **Intentional Diversity Hire Policy** - W. Rodgers

MOTION: 2023BP03.30.05 (C. Wishart / J. Henley)
That, on the recommendation of the Governance and Human Resources Committee, the Board of

Governors approves the Intentional Diversity Hire Policy, as presented.
CARRIED

c. Academic Vice-Presidents and Other Senior Academic Administrators Selection and Review Procedures- W. Rodgers

The Vice President, Academic and Provost noted that this was approved by Senate with the following amendment:

Amendment

Lewis

That 3.2.1 under 'The Role and Responsibilities of the Search Committee' be changed as follows:

3.2.1 The purpose of the Search Committee (Committee) is to ~~advise~~ provide recommendations for candidates and selection to the Committee Chair ~~on the best available candidate~~ for the employment opportunity.

MOTION: 2023BP03.30.06 (C. Wishart / J. Henley)
That, on the recommendation of the Governance and Human Resources Committee, the Board of Governors approves the Academic Vice-Presidents and Other Senior Academic Administrators Selection and Review Procedures, as presented.
CARRIED AS AMENDED BY SENATE

Motions 6. (ii) d to h were moved as omnibus motion.

d. Repeal of the Search Committees for Academic Vice-Presidents and Other Senior Academic Administrators Procedures - W. Rodgers

OMNIBUS MOTION: 2023BP03.30.07 (T. Whitcombe / G. Payne)
That, on the recommendation of the Governance and Human Resources Committee, the Board of Governors repeals Search Committees for Academic Vice-Presidents and Other Senior Academic Administrators Procedures, as presented.
CARRIED

e. Repeal of the Review of College Dean Prior to Reappointment Terms of Reference - W. Rodgers

OMNIBUS MOTION: 2023BP03.30.08 (T. Whitcombe / G. Payne)
That, on the recommendation of the Governance and Human Resources Committee, the Board of Governors repeals the Review of College Dean Prior to Reappointment Terms of Reference, as presented.
CARRIED

f. Repeal of the Review of the Dean of Graduate Programs Prior to Reappointment Terms of Reference- W. Rodgers

OMNIBUS MOTION: 2023BP03.30.09 (T. Whitcombe / G. Payne)
That, on the recommendation of the Governance and Human Resources Committee, the Board of Governors repeals the Review of the Dean of Graduate Programs Prior to Reappointment Terms of Reference, as presented.
CARRIED

g. Repeal of the Review of the Vice-President Academic and Provost Prior to Reappointment Terms of Reference - W. Rodgers

OMNIBUS MOTION: 2023BP03.30.10 (T. Whitcombe / G. Payne)
That, on the recommendation of the Governance and Human Resources Committee, the Board of Governors repeals the Review of the Vice-President Academic and Provost Prior to Reappointment Terms of Reference, as presented.

CARRIED

h. Repeal of the Review of the Vice-President Prior to Reappointment Terms of Reference- W. Rodgers

OMNIBUS MOTION: 2023BP03.30.11 (T. Whitcombe / G. Payne)

That, on the recommendation of the Governance and Human Resources Committee, the Board of Governors repeals the Review of the Vice-President Prior to Reappointment Terms of Reference, as presented.

CARRIED

i. Exempt Handbook – G. Payne

The Exempt Handbook was received and discussed by the Board.

MOTION: 2023BP03.30.12 (C. Wishart/G. Payne)

That, on the recommendation of the Governance and Human Resources Committee, the Board of Governors approves the Exempt Handbook, as presented.

CARRIED

j. Board of Governors Code of Ethical Conduct – Annual Review and Signing – C. Wishart (Discussion 1 minute)

C. Wishart advised that the Governance Officer will distribute the Board of Governors Code of Ethical Conduct to Board Members by email for review and signing.

Recommendation from A. Alexander to remove gender from the Code of Ethical Conduct.

(iii) **Finance and Investment Committee** – A. Beswick, Chair

Written report received. C. Wishart provided the Finance and Investment Committee report on behalf of A. Beswick.

a. Approval on the General Research Policy – K. Lewis (Discussion 1 minute)

MOTION: 2023BP03.30.13 (C. Wishart/G. Payne)

That, on the recommendation of the Finance and Investment Committee, the Board of Governors approves the renewal of the General Research Policy, as presented.

CARRIED

b. Repeal of Volunteer Expenditures Policy - K. Lewis (Discussion 1 minute)

MOTION: 2023BP03.30.14 (C. Wishart/G. Stewart)

That, on the recommendation of the Finance and Investment Committee, the Board of Governors approves the repeal of the Volunteer Expenditures

CARRIED

c. Agreements, Scholarships, Bursaries, and Awards – K. Lewis (Discussion 1 minute)

MOTION: 2023BP03.30.15 (C. Wishart/G. Stewart)

That, on the recommendation of the Finance and Investment Committee, the Board of Governors approves the agreements, scholarships, bursaries, and awards as recommended and approved by the UNBC Senate, for the period January 2023 to February 2023, as presented.

CARRIED

d. CCDC-2 Contract with IDL Projects Inc. for the Northern Baccalaureate Nursing Program Renovation – R. Somani (Discussion 2 minutes)

MOTION: 2023BP03.30.16 (C. Wishart/G. Stewart)

That, on the recommendation of the Finance and Investment Committee, the Board of Governors

approves to negotiate a CCDC-2 contract with IDL Projects Inc. for a value not to exceed \$750,000 for the Northern Baccalaureate Nursing Program Renovation, as presented.
CARRIED

7. **Board Motions**

None

8. **Mandatory and Standing Reports – Public Session**

a. **Report of the President – G. Payne (Discussion 4 minutes)**

- Regular Report
Written report received.
- Senate Update
 - Regular Senate and Senate committee meetings were held in November, January and February.
 - Senate continues its usual business of course revisions, approvals and other calendar updates. Some motions of note, include:
 - Approval of many calendar revisions or new scholarships, awards and bursaries.
 - New Course Approvals for MATH, INTS, COMM
 - Course deletions
 - Approval of the Academic Vice-Presidents and Other Senior Administrators Selection and Review Procedures
 - Approval of January 2023 graduate and undergraduate students.
 - Approval of the 2022/2023 Award Recipients.
 - Approval of 6 candidates for Professor Emeriti
 - Approval of a list of candidates for Honorary Doctor of Laws Degrees.

b. **Public Reports of the Vice-Presidents, written**

- Vice-President, Academic and Provost – W. Rodgers (**Discussion 3 minutes**)
Written report received.
- Vice-President, Finance and Administration – R. Somani (**Discussion 1 minute**)
Written report received.
- Interim Vice-President, Research and Innovation – K. Lewis (**Discussion 4 minutes**)
Written report received. The Vice-President acknowledged Dr. Jianbing Li who was been awarded the Dr. Albert E. Berry Medal for outstanding environmental engineering for his Oil Spill Response research. The Vice-President reported that the call has gone out for Canada Research Chair proposals.

9. **Other Business**

- a. Schedule of Upcoming UNBC Events
- April 17th – Post-Secondary Board Governance Workshop
 - May 26th - Convocation
 - May 28th to June 2nd – Regional Tour

For more UNBC events, please visit www2.unbc.ca/events

10. **Adjournment**

MOTION: 2023BP03.30.17 (T. Whitcombe)
That the Board Public Session be adjourned.

CARRIED

Adjourned at 7:15 pm.