

## **BOARD OF GOVERNORS**

### **PUBLIC SESSION MINUTES**

Thursday, June 22, 2023

Senate Chambers Room 1079

6:00 pm – 7:15 pm

**Present:** I. Agoston, A. Alexander, A. Beswick, K. Farrell, D. McIntosh, J. McKay, P. Mullins, G. Payne, M. Reed – VICE-CHAIR, G. Stewart, T. Whitcombe, C. Wishart – CHAIR

**Administration:** K. Lewis (Interim Vice-President Research and Innovation), A. Lucarelli (Executive Director – Strategy and Staff) A. Parent (Governance Officer – Recording), W. Rodgers (Vice-President Academic & Provost), R. Somani (Vice-President Finance and Administration); K. Howitt (Senior Governance Officer)

**Regrets:** D. Den Duyf, J. Henley, T. Morrison, A. Litt (Associate Vice President, Equity, Diversity and Inclusion)

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The meeting commenced at 6:03 pm.

#### **1. Acknowledgement of Territory**

The Chair acknowledged the First Nations territories on which we work. She acknowledged that our Prince George campus is situated on the traditional territory of the Lheidli T'enneh, part of the Dakelh First Nations and with other campuses situated on the traditional territories of the Tsilhqot'in, Dunne-Za and Ts'msyen.

#### **2. Chair's Remarks**

The Chair reported J. McKay has been appointed as the new chair and M. Reed will continue in his role as vice-chair.

The Chair welcomed to Kyndra Farrel and acknowledged that the meeting was the last board meeting for Kathy Lewis as Interim Vice President of Research and Innovation.

The Chair called for any declarations of conflict with items on the agenda. No conflicts were declared.

#### **3. Approval of Agenda**

MOTION: 2023BP06.22.01 (T. Whitcombe/G. Stewart)

*That, the Agenda for the Public Session of the June 22, 2023 meeting of the Board of Governors be approved as presented.*

CARRIED

#### **4. Approval of Minutes**

Items 4.a.b. and c. were approved as an omnibus motion.

a. **Public Session Minutes of May 29, 2023**

MOTION: 2023BP06.22.02 (T. Whitcombe/G. Stewart)  
*That, the Public Session Minutes of the May 29, 2023 meeting of the Board of Governors be approved as presented.*  
CARRIED

b. **Public Session Minutes of June 1, 2023**

MOTION: 2023BP06.22.03 (T. Whitcombe/G. Stewart)  
*That, the Public Session Minutes of the June 1, 2023 meeting of the Board of Governors be approved as presented.*  
CARRIED

c. **Public Session Minutes of June 5, 2023**

MOTION: 2023BP06.22.04 (T. Whitcombe/G. Stewart)  
*That, the Public Session Minutes of the June 5, 2023 meeting of the Board of Governors be approved as presented.*  
CARRIED

5. **Business Arising from Previous Public Session Minutes**

None.

6. **Reports of Committees and Related Motions**

(i) **Audit and Risk Committee** – G. Stewart, Chair (**Discussion 2 minutes**)

Written report received.

a. **Travel and Business Expenses Policy** – R. Somani (**Discussion 2 minutes**)

The policy was received and reviewed. R. Somani discussed policy and the personal vehicle usage. This has been clarified in the procedures.

MOTION: 2023BP06.22.05 (G. Stewart/ T. Whitcombe)  
*That, on the recommendation of the Audit and Risk Committee, the Board of Governors approves the Travel and Business Expenses Policy as presented.*  
CARRIED

b. **FTE Audit Report to March 31, 2023** – W. Rodgers (**Discussion 1 minute**)

Report received.

(ii) **Governance and Human Resources Committee** – C. Wishart, Chair (**Discussion 1 minute**)

Written report received.

a. **Board of Governors Appointment Delegation Policy** - C. Wishart (**Discussion 15 minutes**)

The policy was received and reviewed. The Board discussed the reporting. The Board recommended and requested quarterly reporting to ensure information is being received and the Board's fiduciary responsibilities are being met. The Board asked if an organizational chart could be provided.

MOTION: 2023BP06.22.06 (C. Wishart/J. McKay)  
*That, on the recommendation of the Governance and Human Resources Committee, the Board of Governors approves the Board of Governors Appointment Delegation Policy.*  
CARRIED

b. **University Advancement Advisory Board** – G. Payne (**Discussion 2 minutes**)

MOTION: 2023BP06.22.07 (C. Wishart/G. Payne)  
*That, on the recommendation of the Governance and Human Resources Committee, the Board of Governors approves the revised membership for the University Advancement Advisory Board.*  
CARRIED

- c. **Memorandum of Understanding – LaSalle College Vancouver Inc. – G. Payne (Discussion 2 minutes)**  
MOU was received and discussed.

MOTION: 2023BP06.22.08 (C. Wishart/G. Payne)  
*That, on the recommendation of the Governance and Human Resources Committee, the Board of Governors approves the Memorandum of Understanding between UNBC and LaSalle College Vancouver as proposed by the UNBC Senate.*  
CARRIED

- (iii) **Finance and Investment Committee** – A. Beswick, Chair  
Written report received.

- a. **Agreements, Scholarships, Bursaries, and Awards – K. Lewis (Discussion 1 minute)**

MOTION: 2023BP06.22.09 (C. Wishart/G. Payne)  
*That, on the recommendation of the Finance and Investment Committee, the Board of Governors approves the agreements, scholarships, bursaries, and awards as recommended and approved by the UNBC Senate, for the period March 2023 to May 2023, as presented.*  
CARRIED

## 7. **Board Motions**

- a. **2022/2023 Institutional Accountability Plan and Report – G. Payne (Discussion 2 minutes)**  
Report received and discussed.

MOTION: 2023BP06.22.10  
*That, the Board of Governors approves the 2022/2023 Institutional Accountability Plan and Report (IAPR) as presented and releases it to the Ministry of Advanced Education.*  
CARRIED

## 8. **Mandatory and Standing Reports – Public Session**

- a. **Report of the President – G. Payne (Discussion 5 minutes)**
- President's Annual Report on Management's Progress against Strategic Priorities  
Written report received and discussed.
  - President's Report
    - Office of Indigenous Initiatives
    - Office of Equity, Diversity and InclusionWritten report received and discussed.
  - Senate Update (verbal)
    - Regular Senate and Senate committee meetings were held in April and May.
    - Senate continues its usual business of course revisions, approvals and other calendar updates. Some motions of note, include:
      - New academic courses in Engineering, Geography, Physics, Computer Science, Biochemistry, Chemistry, Math, Statistics.
      - Changes to program requirements and regulations in the Northern Baccalaureate in Nursing program, Geography program, Joint Major in Anthropology and Geography, Joint Major in Geography and Political Science, Minor in Human Geography

- Changes to Program Descriptions MSc Program - Mathematical, Computer, Physical and Molecular Sciences
  - Change(s) to Degree Requirements in Environmental & Sustainability Studies, Joint Major in English and Environmental and Sustainability Studies, Joint Major in Environmental Sustainability Studies and Political Science
  - Changes to Admission Requirements in the Bachelor of Applied Sciences Joint UNBC /UBC program
  - Change(s) to Graduate Admission Requirements
  - Received a Presentation on the Accessibility Ambassadors Initiative from Dr. Rheanna Robinson, Assistant Professor, Faculty of Indigenous Studies, Social Sciences and Humanities and Dr. Mark Groulx, Associate Professor, School of Planning and Sustainability
- Received information on the UNBC Land Trust Vision – Design Principles and Development Area
  - Approval of one candidate for 2023 UNBC Senate Student Leadership Award Candidates – Academic Leadership
  - Approval of graduate and undergraduate students for the 2023 Convocation
  - Approval of the Governor General’s Gold Medal, Governor General’s Silver Medal and Lieutenant Governor’s Medal for Inclusion, Democracy and Reconciliation

**b. Public Reports of the Vice-Presidents, written**

- Vice-President, Academic and Provost – W. Rodgers (**Discussion 18 minutes**)  
Written report received and discussed.
- Vice-President, Finance and Administration – R. Somani (**Discussion 2 minutes**)  
Written report received and discussed.
- Climate Change Accountability Report  
Report received.
- Interim Vice-President, Research and Innovation – K. Lewis (**Discussion 12 minutes**)  
Report received and discussed. It was recommended that Board members receive some key talking points for federal and provincial agencies to promote research and innovation.

**9. Other Business**

- a. Future Ready Plan – Correspondence from Ministry of Post-Secondary Education and Future Skills – C. Wishart (**Discussion 2 minutes**)  
Correspondence received and reviewed.
- b. Summary Notes from the April 2023 Post-Secondary Board Governance Workshop – C. Wishart (**Discussion 1 minutes**)
- c. Schedule of Upcoming UNBC Events (**Discussion 3 minutes**)
  - Regular Quarterly Board Meeting and Reception in Quesnel – September 15
  - Informal Senate & Board Get together – October 24, 2023

For more UNBC events, please visit [www2.unbc.ca/events](http://www2.unbc.ca/events)

**10. Adjournment**

MOTION: 2023BP06.22.11

*That, the Board of Governors approves the 2022/2023 Institutional Accountability Plan and Report (IAPR) as presented and releases it to the Ministry of Advanced Education.*

CARRIED

Adjourned at 7:12 pm.