

**SENATE MEETING  
PUBLIC SESSION  
MINUTES**

January 23, 2019  
3:30 – 5:30 PM

Senate Chambers (Room 1079 Charles J McCaffray Hall)

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**Present:** A. Abass, S. Barton, C. Bonnar, R. Budde, E. Caputo, D. Casperson, R. Chowdhury, M. Dale, B. Deo, D. Desai, H. Empey, I. Hartley, L. Haslett, K. Hirsh-Pearson (*Vice-Chair*), C. Hofsink, H. Holler-Busch, A. Horvath, P. Jackson, G. Jacob, E. Jensen, F. Khan, E. Korkmaz, M. Mandy, H. Massingham, A. Muñoz Gómez, M. Murphy, D. Nyce, A. Palmer, A. Parent (Recording Secretary), G. Payne, D. Ryan, H. Sanford (University Secretary), T. Tannert, S. Wagner, C. Whalen, R. Wheate

**Regrets:** B. Annear (Secretary of Senate), A. Constantin, G. Keeler, T. Klassen-Ross, J. Moore, M. Peterson, C. Ramsay, T. Ritchie, L. Roodenburg, D. Weeks (Chair), J. Wimmers-Klick

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The meeting commenced 3:30 p.m. The Vice Chair was Chair. Darcy Smereka was acting Registrar and Secretary of Senate.

- 1.0 Acknowledgement of Territory**  
Senator Barton acknowledged the traditional territory of the Lheidli T'enneh Nation.
- 2.0 S-201901.01**  
**Approval of the Agenda**  
Ryan  
That the agenda for the January 23, 2019 Public Session of Senate be approved as presented.
- Amendment 1**  
Hirsh-Pearson  
That item S-201901.14 be included as part of the Regular agenda.
- Amendment 2**  
Hirsh-Pearson  
That item S-201901.15 be removed.
- CARRIED as amended
- 3.0 S-201901.02**  
**Approval of Senate Minutes**  
Hartley  
That the minutes of the November 27, 2019 Public Session of Senate be approved as presented.
- CARRIED as amended.
- Amendment to Minutes**  
Murphy
- 11.0 Academic Re-Structuring (30 minutes)** **Dr. Ryan**  
*\*Preamble and Motion (Schedules - attached)*

**PREAMBLE**

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**Whereas** s. 37(1)(i) of the *University Act* of British Columbia (“the Act”) grants Senate the power:

*“to recommend to the board the establishment or discontinuance of any faculty, department, course of instruction ...”*

And s. 27(2)(j) of the Act grants the Board of Governors the power:

*“subject to section 29 and with the approval of senate, to provide for the establishment of faculties and departments the board considers necessary”*

**And whereas** the UNBC Senate through an extensive and consultative Academic Planning exercise, which included:

### **Phase I – Planning Framework (2015-2016)**

In this Phase an Academic Planning Committee with the following Membership:

Provost  
Vice-Provost, Student Engagement  
Dean Regional Programs  
Director CTLT  
University Librarian  
University Registrar  
Dean CASHS  
Assistant Dean NMP  
Dean Graduate Programs  
Chief Information Officer  
4 Faculty Members  
Senior Advisor to the President on Aboriginal Relations  
Student Society Presidents  
Alumni Representative  
Community Engagement Coordinator (faculty member)

And five Academic Collaborative Teams:

- Faculty Renewal and Development
- Academic Structure
- Academic Administrative Organization
- Enrolment Initiatives
- Student Experience and Pedagogy

Through collaboration, data collection and research, and extensive consultation, developed an **Academic Planning, Phase I Framework Report** for presentation to the UNBC Senate and Board of Governors.

### **Phase II – Developing a New Academic Plan (2016-2017)**

In Phase II, based on the direction and principles outlined in the *Phase I Framework Report*, five (5) Academic Planning Working Groups were formed with the following membership:

#### Academic Structure

2 Faculty  
1 Senator  
2 Students

#### Enrolment Initiatives

2 Faculty  
1 Senator  
2 Students  
1 Provost Appointee (Faculty)

#### Faculty Renewal & Development

2 Faculty  
1 Senator  
2 Students

Student Experience & Pedagogy

2 Faculty  
1 Senator  
2 Student  
1 Provost Appointee (Director CTLT)

Academic Administrative Organization

2 Faculty  
1 Senator  
2 Students  
1 Provost Appointee (Faculty)  
1 VP Finance Appointee (HR)

Through collaboration, data collection and research, and extensive consultations, these groups developed an **Academic Action Plan FINAL June 28, 2017 1.7** which was endorsed by the UNBC Senate on June 28<sup>th</sup>, 2017 (Senate Motion #S-201706.03) “the Academic Action Plan”.

**Phase III – Responding to and Implementing the Academic Action Plan** (2017-2018)

In Phase III a Provost’s Advisory Committee on the Academic Action Plan with the following membership:

1 Faculty  
1 Staff  
2 Students  
Representatives from the Phase II Working Groups (1 Staff, 3 Faculty)  
Provost  
Director of Integrated Planning

to support and advise on implementation of the Plan.

***And whereas*** *Goal 2.3.1 of the Academic Action Plan provides:*

*The goal is to have organizational structures that enhance opportunities for academic programs to be supported, to grow, to function efficiently, and to enable effective leadership. The goal is also to have an organizational structure that supports creativity flexibility, and the interdisciplinary dialogue and collaboration that will allow UNBC to respond to opportunities that fit our unique skills and assets.*

***And whereas*** *Recommendation 2.3.1a of the Plan provides:*

*This recommendation has been put forward to begin the dialogue about the college structure and therefore, as an initial starting point for discussion, we identified that five Faculties could be created, in addition to the Faculty of Graduate and Postdoctoral Studies:*

*Faculty of Business or Faculty of Business and Economics  
Faculty of Natural Resources and Environmental Studies  
Faculty of Health and Human Sciences  
Faculty of Humanities, Social and Indigenous Studies  
Faculty of Physical and Applied Sciences*

***And whereas*** *the following discussions and consultations occurred over the seventeen (17) month period from July 2017 to November 2018:*

*[Detailed list attached as Schedule A] \**

***And whereas***, *as a result of the consultations and the feedback received and, respecting the principles and goals outlined in the Academic Action Plan, an academic structure with “Five Divisions of the Whole” [Schematic attached as Schedule B] is presented to Senate for consideration.*

**And whereas** the implementation of the recommendation and the establishment of five Faculties and the dissolution of the two Colleges requires:

- further consultations, discussions and decisions by and among faculty and Programs with respect to alignment, affiliations and naming;
- a series of actions and additional approvals by Senate and the Board, beyond the approval to establish the Faculties and dissolve the Colleges, summarized below with a projected timeline:
  - o Discussions by and among faculty and Programs re: alignment, affiliations and naming November 2018 through 2019, which will inform the usual decision making and approval processes within Programs, and approvals by Senate and the Board in accordance with the Act.
  - o Board approval of a budget in March 2019 that reflects planning and allocation of resources for the implementation of the recommendation and the establishment of five Faculties, and for the recruitment of Deans
  - o Recruitment and hiring of Deans and ongoing consultations and planning for implementation, through 2019
  - o Targeted activation and implementation, no earlier than January 2020

**And whereas** Senate recognizes that the consultations, planning and actions outlined above represent the expenditure and redirection of considerable time, effort and resources to achieve, and Senate desires to provide authorization and clarity with respect to the support of Senate for the establishment of Faculties and dissolution of the Colleges:

**And whereas** the anticipated alignment, affiliations and naming of Faculties at the time of presentation of these Motions is outlined below and in Schedule C, but remains subject to the further discussions, decisions and approvals outlined above:

**“For Approval” Items:**

**S-201811.17**

Ryan

Now therefore be it resolved that Senate recommends that the UNBC Board of Governors establish five (5) Faculties, conceptually aligned as follows, but subject to the discussions and decisions with respect to naming and affiliation outlined above:

- Physical and Applied Sciences
- Humanities, Social & Indigenous Studies
- Natural Resources & Environmental Studies
- Health & Human Sciences
- Business & Economics

And, be it further resolved that Senate recommends that the Board dissolve the existing Colleges:

The College of Science and Management  
The College of Arts, Social and Health Sciences

**Motion**

Casperson

That the vote on motion S-201811.17 be held by secret ballot.

CARRIED

The Provost was thanked for circulating the letter signed by nine of the CASHS Chairs and was asked to address the concerns raised in the letter.

The Provost responded there it the following commitments:

- Council of Deans will be working with the Office of the Provost to maintain collegiality among the Colleges.
- College programs will transfer with their budgets from the two to five Colleges model.
- Naming and affiliations will occur through conversations with the faculty.

### **Motion Committee of the Whole**

Casperson

That Senate move into Committee of the Whole for having a broad discussion about the Academic Re-structuring.

CARRIED

Discussion

### **Motion Move Out of Committee of the Whole**

Casperson

That Senate move out of Committee of the Whole.

CARRIED

**Senator Khan asked for reassurance from the President that the costs associated with the re-structuring would not be paid for by students, directly nor indirectly. President Weeks stated that is not the intention and gave the assurance that if there were to be future costs associated with the re-structuring that were to impact students there would be conversations with students and input with regards to any changes in fees or services.**

### **Amendment 1**

Murphy

***And whereas, Senate endorses and encourages the principle of decision making by consensus regarding internal structure, affiliations, and naming of Faculties. We expect there to be demonstrative evidence that these efforts are made.***

CARRIED

### **Amendment 2**

Murphy

***And whereas, Senate recommends to the Board, that the Board ~~consider~~ make demonstrative efforts to ensure the adequate resourcing of all Faculties.***

CARRIED

### **Amendment 3**

Casperson

***And whereas, Senate understands that the creation of five (5) Faculties will happen no earlier than January 2020 and by January 2021***

CARRIED

### **S-201811.29**

General Consent

Motion to Destroy the Ballots

CARRIED

***For reference – Excerpt from UNBC Senate Minutes – January, 1997***

***S-199701.28***

***Revised Academic Structure***

***Poff/Keener***

***That Senate approve the revised Academic structure as proposed in Recommendation F1 of the University Plan (1997).***

***Amendment to Recommendation F1 to include the list of the four UNBC existing Faculties (excluding the Faculty of Research and Graduate Studies): "Recommendation F1 Senate and Board approve that, effective July 1, 1997, the existing Faculties of Arts & Science, Health & Human Sciences, Management & Administration, Natural Resources and Environmental Studies be dissolved; that two new Colleges be created..."***  
***CARRIED 1 Abstention***

***The President defined the new structure as follows:***

*The new structure includes new units which are the Colleges. Within the two Colleges are the Faculties. Faculties are natural groupings of disciplines that in many cases have established academic patterns of interaction and cooperation.*

*The intent of the new structure is to retain those Faculties and to provide means of fostering those interrelationships through committees of chairs, etc.*

*The formal structure is the College which replaces the existing structures of the Faculties. The budgetary and administrative authority resides with the College Dean.*

S-199701.29

Positions of College Dean

Poff/Keener

That Senate endorse the positions of College Dean as proposed in Recommendation F2 of the University Plan (1997).

CARRIED

#### **4.0 Business Arising from Previous Minutes of Senate**

##### **4.1 Notice of Motion from November Senate**

Casperson

That Senate strike a Students' as Partners Ad Hoc Senate Committee.

Senator Casperson indicated that he had no motion to move.

#### **5.0 President's Report**

None.

#### **6.0 Report of the Provost**

**Dr. Ryan**

- **Academic Re-Structuring Update**

The Provost reported that as a result of the Academic Restructuring motion that was passed in November, conversations have begun with the academic programs in regards to the alignments, affiliations and naming of faculties. Meetings will continue throughout January and February with a motion expected to come to Senate in March.

The Provost reported that the call for nominations for Faculty Senators to the University Promotion and Tenure Committee (UPTC) will be done in the spring so that adequate time is provided to ensure that positions are filled and the process timelines can be followed.

The proposed Civil and Environmental Engineering programs and the Bachelor of Science in Conservation Science and Practice have gone forward to the Degree Quality Assessment Board (DQAB) and out for public review. The feedback has been positive and a decision is expected in the coming months.

The Provost gave a presentation for information on the proposed tuition fee increases for Fiscal 19/20.

##### **Proposed Tuition Fee Increases Fiscal 19/20**

- 2% increase in all tuition, course fees and mandatory fees
  - Covers students in undergraduate and graduate programs
- Increased tuition multiplier for NEW undergraduate (UG) International student admissions starting in F2019 and thereafter
  - Current students will continue at the previous multiplier rate

The timing for approval of tuition increases will shift from March (as has been past practice) to November to ensure adequate time for budgeting.

The Provost reported on domestic and international enrolment numbers. The FTEs are up 4% and 13%, for domestic and international students respectively. The final audited enrolment numbers will be available in March

or early April. In comparison to last year's numbers at this time, applications and admissions for the Fall 2019 are up. Registration is not yet open.

## **7.0 Report of the Registrar**

**Mr. Smereka**

Mr. Smereka reported that the motion to confer credentials more than once a year is moving through the governance process and is expected to go for approval to the SCAAF and Senate in February.

The Office of the Registrar is currently working at re-building the class schedule for Fall 2019. Once testing is complete, an updated version of the schedule will be available for review.

An increase in waitlist and processing delays is currently being addressed with overtime hours in the Office of the Registrar, The Associate Registrar, Systems and Records is looking at implementing an automated waitlist system using Banner to improve efficiencies.

Updates to the online application system, Education Planner BC are almost complete for domestic and international undergraduate applications.

## **8.0 Question Period**

### **8.1 Written questions submitted in advance**

None.

### **8.2 Questions from the floor**

#### **Question 1**

By what mechanism was Senator Korkmaz elected to the University Promotion and Tenure Committee? And what are the terms of membership for Senators.

<p><b>ACTION ITEM:</b> The Provost will follow up on the election on Senator Korkmaz to UPTC and the length of the term for these appointments.</p>
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#### **Question 2**

Within the discussions with faculties regarding the affiliations and naming, are there discussions being held with regards to the amalgamating of departments?

The Provost responded that current conversations with faculties are centered on the affiliations and any discussions surrounding the internal structures are faculty driven. These discussions are producing interesting ideas that will evolve once the affiliations are set up. The current structure remains in place, until changes are approved through Senate.

Each of the meetings are followed up with a summary email of what has been discussed and a questionnaire regarding secondary affiliations. More in depth conversations will occur, specifically for secondary affiliations that require shared resources.

#### **Question 3**

An update was requested from the Vice President, Research and Graduate Programs on the status of the Principles of Graduate Supervision.

The VPR reported that a meeting is scheduled to take place on January 31<sup>st</sup> with all graduate chairs, after which the Principles of Graduate Supervision will be going to the College Councils before coming to Senate.

A follow up question was asked about any unresolved graduate supervisory arrangements.

The VPR responded that he was unable to comment on specific cases.

## **9.0 S-201901.03 Approval of Motions on the Consent Agenda**

**Ms. Hirsh-Pearson**

None.

## 10.0 Committee Reports

### 10.1 Senate Committee on Academic Affairs

#### **“For Approval” Items:**

Details of the approved calendar text are as follows (for revisions, deleted text indicated by ~~strike through~~, new text indicated by underline, and [commentary, where included, in Courier New font within square brackets]):

#### **S-201901.04**

##### **Change(s) to Calendar – Auditing Courses**

Palmer

That, on the recommendation of the Senate Committee on Academic Affairs the addition of an Auditing Courses paragraph, to be placed after the Part-time Studies paragraph in the nursing pages on page 164 of the 2018/2019 PDF undergraduate calendar, be approved as proposed.

Effective date: September 2019

CARRIED

#### **Part-time Studies**

With prior approval by the Nursing Advisor at the institution the student is applying to or currently attending, and subject to course availability, undergraduate Nursing programs may be taken on a part-time basis; however, students may be required to enroll full-time during a portion of their program.

#### **Auditing Courses**

Under certain circumstances, students may be able to audit an NURS (or equivalent)\* course. Courses with lab or clinical components cannot be audited.

Students wishing to audit an NURS (or equivalent) course must obtain approval from the Instructor as well as the Undergraduate Nursing Programs Coordinator. Forms for audit approval are available from the Office of the Registrar. Priority for registration will be given to students taking the course for credit. Approval from the Instructor in no way guarantees that an audit student will be able to register in the course.

Audit courses do not meet prerequisites or course/program requirements, but will be recorded on a student's transcript.

The degree of participation in a course for an audit student is at the discretion of the instructor. Audit students are not entitled to write the final exam or be granted credit for the course. Students may need to pay an auditing fee.

\*Students should consult with an Advisor regarding equivalency.

#### **Leave of Absence**

Motions S-201901.05 to S-201901.07 were dealt with as an omnibus motion

#### **S-201901.05**

##### **Change(s) to Calendar – Clinical Practica**

Barton

That, on the recommendation of the Senate Committee on Academic Affairs the changes to the Time Lapse Between Clinical Practica paragraph, on page 164 of the 2018/2019 PDF undergraduate calendar, be approved as proposed.

Effective date: September 2019

CARRIED

#### **Time Lapse Between Clinical Practica**

Students who are out of clinical practice in a Nursing education program for more than 18 months are reassessed to determine what clinical practice remediation is needed. This may include repeating all components of clinical courses taken previously, regardless of whether the student successfully completed the course.

Students are assessed on an individual basis as to when the 18 months is initiated and which courses are to be repeated.

Students reapplying to the program after a leave of over 18 months are re-evaluated as to the level at which they will need to re-enter the program.

**S-201901.06**

**New Course Approval – NURS 493-(1-6)**

Barton

That, on the recommendation of the Senate Committee on Academic Affairs the new course NURS 493-(1-6) Field School be approved as proposed.

Proposed semester of first offering: January 2019

CARRIED

In this experiential learning course, students are immersed in a specific global health context where they actively engage in developing and applying global health knowledge related to health promotion, social capital and community sustainability. The field school provides opportunities to develop new knowledge, skills, attitudes, reflective approaches, and perspectives through interaction with people and communities from other cultures. It is open to students from all disciplines. This course may be repeated to a maximum of 6 credit hours if the material is substantially different.

Prerequisites (taken prior): Permission of the Instructor

Preclusions: NURS 793-(1-6)

**S-201901.07**

**New Course Approval – NURS 763-(1-6)**

Barton

That, on the recommendation of the Senate Committee on Academic Affairs the new course NURS 763-(1-6) Field School be approved as proposed.

Proposed semester of first offering: January 2019

CARRIED

In this experiential learning course, students are immersed in a specific global health context where they actively engage in developing and applying global health knowledge related to health promotion, social capital and community sustainability. The field school provides opportunities to develop new knowledge, skills, attitudes, reflective approaches, and perspectives through interaction with people and communities from other cultures. It is open to students from all disciplines. This course may be repeated to a maximum of 6 credit hours if the material is substantially different.

Prerequisites (taken prior): Permission of the instructor

Preclusions: NURS 493-(1-6)

**S-201901.08**

**Change(s) to Calendar – SOCW 632-9**

Mandy

That, on the recommendation of the Senate Committee on Academic Affairs the change to the required field practicum hours for SOCW 632-9 on page 141 of the 2018/2019 graduate calendar, be approved as proposed.

Effective date: September 2019

CARRIED

SOCW 632-9 MSW Practicum I This field placement introduces MSW students who do not have a BSW to the social work role and organizational settings. The field placement consists of ~~546~~ 450 hours and provides students with an opportunity to enhance and refine their generalist social work skills. While the focus of the placement is on the development of generalist skills, where possible, students are matched to a placement that broadly meets their area of interest.

Prerequisites: Admission to the MSW Program Foundation Year  
Co-requisites: SOCW 637-3

Motions S-201901.09 and S-201901.10 were dealt with as an omnibus motion

**S-201901.09**

**Change(s) to Program Description – ORTM**

Wheate

That, on the recommendation of the Senate Committee on Academic Affairs the change to the description of the Outdoor Recreation and Tourism Management Program on page 169 in the 2018-2019 undergraduate PDF calendar be approved as proposed.

Effective date: January 2019

CARRIED

Outdoor recreation and nature-based tourism are ~~part of~~ part of British Columbia's lifestyle and ~~are now considered to be part of~~ one of the world's fastest growing industries.

**S-201901.10**

**Change(s) to Program Requirements – ORTM**

Wheate

That, on the recommendation of the Senate Committee on Academic Affairs the change to the requirements for the Bachelor of Arts, Major in Nature Based Tourism management on page 156 of the 2018-2019 undergraduate PDF calendar be approved as proposed.

Effective date: January 2019

CARRIED

Lower-Division Requirement

100 Level

BIOL 110-3 Introductory Ecology

COMM 100-3 Introduction to Canadian Business

ECON 100-3 Microeconomics

ENPL 104-3 Introduction to Planning

~~GEOG 101-3 Planet Earth~~

or FNST 100-3 The Aboriginal Peoples of Canada

or ENVS 101-3 Introduction to Environmental Citizenship

One of the following:

ENVS 101-3 Introduction to Environmental Citizenship

FNST 100-3 The Aboriginal Peoples of Canada

GEOG 101-3 Planet Earth

GEOG 102-3 Earth from Above

Executive Summary – Bachelor of Commerce major in Management Information Systems Motions

**S-201901.11**

**New Academic Program – Commerce**

Hartley

That, on the recommendation of the Senate Committee on Academic Affairs the new Bachelor of Commerce major in Management Information Systems, be approved as proposed.

Proposed semester of first offering: September 2019

CARRIED

**Major in Management Information Systems**

Management Information Systems is about using information systems to provide value to organizations. Students in this field have the opportunity to acquire the skills to use, analyse, and manage information systems to succeed in the business world. A major in Management Information Systems provides skills that include: designing information systems for businesses; using data to find lucrative opportunities for firms; and determining users' computing needs. People with these skills find opportunities in a diverse set of organizations from large government organizations to local companies. Concepts in Management Information Systems are particularly important for those who have a passion for using technology to help organizations reach their goals.

## Lower-Division Requirement

### 100 Level

<u>COMM 100-3*</u>	<u>Introduction to Canadian Business</u>
<u>ECON 100-3</u>	<u>Microeconomics</u>
<u>ECON 101-3</u>	<u>Macroeconomics</u>
<u>FNST 100-3</u>	<u>The Aboriginal Peoples of Canada</u>
<u>MATH 150-3**</u>	<u>Finite Mathematics for Business and Economics</u>
<u>    or MATH 220-3</u>	<u>Linear Algebra</u>
<u>MATH 152-3**</u>	<u>Calculus for Non-majors</u>
<u>    or MATH 100-3</u>	<u>Calculus I</u>

\*Students transferring with 30 or more credit hours of courses required for the Commerce degree are exempt from this requirement.

\*\*Students wishing to pursue additional Math courses as electives are advised to choose MATH 100-3 (Calculus I) and MATH 220-3 (Linear Algebra).

Students must ensure that all pre-requisites are fulfilled prior to registering in any course. Students who do not have the appropriate prerequisites for any courses must consult with the Business Advisor.

### 200 Level

<u>COMM 200-3</u>	<u>Business Communications</u>
<u>COMM 210-3</u>	<u>Financial Accounting</u>
<u>COMM 211-3</u>	<u>Managerial Accounting</u>
<u>COMM 220-3</u>	<u>Financial Management I</u>
<u>COMM 230-3</u>	<u>Organizational Behaviour</u>
<u>COMM 240-3</u>	<u>Introduction to Marketing</u>
<u>COMM 251-3</u>	<u>Introduction to Management Science</u>
<u>CPSC 250-3</u>	<u>Applied Business Computing</u>
<u>ECON 205-3</u>	<u>Statistics for Business and the Social Sciences</u>
<u>    or STAT 240-3</u>	<u>Basic Statistics</u>

## Upper-Division Requirements

### 300 and 400 Level

<u>COMM 300-3</u>	<u>Introduction to Business Law</u>
<u>COMM 330-3</u>	<u>Human Resource Management</u>
<u>COMM 332-3</u>	<u>Business and Professional Ethics</u>
<u>COMM 350-3</u>	<u>Production and Operations Management</u>
<u>COMM 351-3</u>	<u>Management Information Systems</u>
<u>COMM 352-3</u>	<u>e-business</u>
<u>COMM 353-3</u>	<u>Business Data Communication and Networking</u>
<u>COMM 354-3</u>	<u>Introduction to Business Intelligence</u>
<u>COMM 360-3</u>	<u>Business Process Management</u>
<u>COMM 461-3</u>	<u>Information Systems Analysis</u>
<u>COMM 400-3</u>	<u>Strategic Management</u>
<u>ECON 350-3</u>	<u>Managerial Economics</u>

## Elective and Academic Breadth Requirement

Elective credit hours as necessary to ensure completion of a minimum of 120 credit hours, including any

additional credits necessary to meet the Academic Breadth requirement of the University (see Academic Regulation 15).

[A question was asked as to where the resources for this program coming from? The funding for developing this program came from the Northern Health Partnership but it is expected that it will be supported by current budget of the School of Business.]

Motions S-201901.12 and S-201901.13 were dealt with as an omnibus motion

**S-201901.12**

**New Course Approval – COMM 360-3**

Deo

That, on the recommendation of the Senate Committee on Academic Affairs the new course COMM 360-3 Business Process Management be approved as proposed.

Proposed semester of first offering: September 2019

CARRIED

This course provides a basic understanding of the business process management (BPM) lifecycle. Students begin with learning systematic identification and prioritization of business processes within an organization. A process discovery phase then follows which leads to the development of an *as-is* process model. Qualitative and quantitative techniques are used to analyze the performance and assess the impact of changes. Other components of the BPM lifecycle which are introduced include redesign, implementation and monitoring. The course also includes a lab component for documenting and simulating business processes at various levels of detail using business process management notation (BPMN) and modelling techniques.

Prerequisites (taken prior): COMM 100 and CPSC 250

**S-201901.13**

**New Course Approval – COMM 461-3**

Deo

That, on the recommendation of the Senate Committee on Academic Affairs the new course COMM 461-3 Information System Analysis and Design be approved as proposed.

Proposed semester of first offering: September 2019

CARRIED

This course gives students the conceptual tools and analytical skills to identify problems in an organization and design information systems that can solve these problems. The knowledge and skills that students receive can help them become useful designers and users of information technology and is suited to students looking to further careers in business analysis, management and IT consulting. This course is a continuation of COMM 360 and some initial work will be similar to that class. However, in this course we focus on the information system as a solution to BPM issues.

Prerequisites (taken prior): COMM 351

**S-201901.14**

**Change(s) to Certificate Requirements – TEK**

Dale

That, on the recommendation of the Senate Committee on Academic Affairs, the change(s) to the Certificate Requirements for the Certificate in Traditional Ecological Knowledge (TEK) in First Nations Studies on page 128 (in the print or PDF calendar accessible on the UNBC web page) of the 2018/2019 undergraduate calendar, be approved as proposed.

Effective date: September 2019

CARRIED

**Certificate Requirements**

FNST 100-3 The Aboriginal Peoples of Canada

FNST 203-3 Introduction to Traditional Ecological Knowledge

FNST 304-3 Indigenous Environmental Philosophy

Any First Nations Culture course or any First Nations Language Level 1 course.

Two of the following:

FNST 206-3 First Nations Oral Literatures  
FNST 217-3 Contemporary Challenges Facing Aboriginal Communities  
FNST 302-3 First Nations Health and Healing  
FNST 303-3 First Nations Religions and Philosophy

One of the following:

ARTS 102-3 Research Writing  
ENGL 170-3 Writing & Communication Skills  
FNST 200-3 Perspectives in First Nations Studies

Three of the following:

BIOL 103-3 Introductory Biology I  
BIOL 104-3 Introductory Biology II  
BIOL 201-3 Ecology  
CHEM 100-3 General Chemistry I  
CHEM 101-3 General Chemistry II  
ENPL 104-3 Introduction to Planning  
ENSC 201-3 ~~Introduction to Atmospheric Science~~ Weather and Climate  
GEOG 200-3 British Columbia: People and Places  
GEOG 211-3 Natural Hazards: Human and Environmental Dimensions  
NREM 100-3 Field Skills  
NREM 204-3 Introduction to Wildlife and Fisheries  
NREM 210-4 Integrated Resources Management  
PHYS 100-3 Introduction to Physics I  
PHYS 101-3 Introduction to Physics II  
PHYS 110-3 Introduction to Physics I: Mechanics  
PHYS 111-3 Introduction to Physics II: Waves and Electricity  
PHYS 115-3 General Introduction to Physics

#### **S-201901.15**

Removed.

#### **10.2 Senate Committee on Admissions and Degrees**

None.

#### **10.3 Senate Committee on Nominations**

None.

#### **10.4 Senate Committee on Scholarships and Bursaries**

#### **“For Approval” Items:**

#### **S-201901.16**

#### **Graduate Entrance Research Scholarship**

Hartley

That, on the recommendation of the Senate Committee on Scholarships and Bursaries the new Terms and Conditions for the Graduate Entrance Research Scholarship (GERS) be approved.

Effective Date: 2019-2020 Academic Year

A number of concerns were expressed regarding motion S-201901.16:

- It is essentially replacing two awards with one award that is only being offered once upon entry. Effectively cutting some students awards by 50%.
- Concern that the criteria for this award is linked to academic proficiency – this could be problematic when comparing GPAs for Masters and PhD students.
- Concern that criteria be in alignment with UNBC’s research priorities – how would this work in practice and how would this be assessed?
- Having only one-year eligibility - would this deter International students?
- How would the awards be distributed equitably among programs?

Amy Beyer, Graduate Enrolment and Scholarship Advisor spoke to some of the Senators concerns. She indicated that while some student would see a decrease in funding that would not be the case for all. As it currently stands eligible students are not applying. One difference with this award is that students are not applying for it and instead are being nominated. The criteria was left as vague to ensure that programs were not being limited by the criteria and had the necessary freedom to nominate students. In addition, the renewal piece was removed to enhance the notification of this award and allow students to be notified within a week of being accepted. The purpose was to be able to reach more students and allow for a more effective notification process. This could potentially help International students who would be able to use the award notification letter when applying for their study permits.

While there are positive changes in this motion, there remained concerns that there was not enough flexibility in the award.

**Motion to refer to committee:**

Casperson

That motion S-201901.6be referred to the SCSB.

CARRIED

**S-201901.17**

**Dissolution Terms and Conditions for GES & GERA**

That, on the recommendation of the Senate Committee on Scholarships and Bursaries to dissolve the  
Effective Date: 2019-2020 Academic Year

Motion S-201901.17 was not moved.

**“For Information” Items:**

**SCSB 20181128.05** *(approved)*

**Revised IWAU Award (Quesnel Campus)**

That the revised Terms and Conditions for the IWAU Award (Quesnel Campus) be approved.

Effective Date: 2019-2020 Academic Year

**SCSB 20181128.06** *(approved)*

**Revised Northern Pathways to Medicine Bursary**

That the revised Terms and Conditions for the Northern Pathways to Medicine Bursary be approved.

Effective Date: 2019-2020 Academic Year

**SCSB 20181212.03** *(approved)*

**Tom Dielissen Memorial Award**

That the new Terms and Conditions for the Tom Dielissen Memorial Award be approved.

Effective Date: 2018-2019 Academic Year

**10.5 Steering Committee of Senate**

**S-201901.18**

**Procedures for the Search Committees for Academic Vice-Presidents and other Senior Academic Administrators**

Murphy

That, on the recommendation of the Steering Committee of Senate, the procedures for the Search Committees for Academic Vice-Presidents and other Senior Academic Administrators be approved as proposed.

Effective Date: Upon Approval of Senate

CARRIED as amended, upon the approval of the Board.

**Amendment 1**

Empey

That faculty librarian be changed to faculty Librarian Member.

CARRIED

A Senator asked for clarification on the rationale for the Board not approving the inclusion of the Equity and Access Officer in the procedures.

The University Secretary responded by indicating that the Board did not agree with adding this position and referenced the last bullet of section 2, which states: that each committee will monitor and encourage the application of best practices in equity and diversity in the posting and advertising, in the search and interview process, and in the making of hiring recommendations. In addition, the Board responded by adding section 3 b., which states: the University will ensure that prior to the Committee commencing its work, Committee members are provided with training and orientation on best practices with respect to equity and diversity in recruitment and search processes.

The Board felt that the committees were already getting quite large and did not necessarily feel that this position needed to be a faculty position. The HR Committee of the Board felt that it was the responsibility of the University's administration to ensure the principles of equity and diversity are considered and practiced and that resources be made available to provide hiring committees as a whole with adequate training.

Concern was expressed that when the responsibility is dispersed among committee members then no one person assumes responsibility. The virtue in having an Equity Officer is that one person who assumes a leadership role and has appropriate training can ensure that the committee is being diligent in this matter.

One of the motivators that contributed to the inclusion of the Equity and Access Officer was an agreement that UNBC signed with University Canada in 2017 with respect to equity, diversity and inclusion. In this agreement, a clause states, we commit our institutions to developing and/or maintaining an equity, diversity and inclusion action plan in consultation with students, faculty, staff and administrators.

Amendment 2  
Budde

That item 3b) be deleted and that Equity and Access Officer be reinstated in the procedures as follows:

<u><b>One Equity and Access Officer (Faculty Member)</b></u>	<u><b>Appointed by Senate in consultation with the Equity Committee of the Faculty Association</b></u>	<u><b>1</b></u>
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**Motion to separate Amendment 2 into to motions:**

Casperson  
That motion amendment 2 be separated as follows:  
CARRIED

Amendment 2a)  
Murphy  
That item 3 b) be deleted from the procedures.  
DEFEATED

Amendment 2b)  
Murphy  
That the Equity and Access Officer be reinstated in the procedures as follows:

<u><b>One Equity and Access Officer (Faculty Member)</b></u>	<u><b>Appointed by Senate in consultation with the Equity Committee of the Faculty Association</b></u>	<u><b>1</b></u>
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CARRIED

**11.0 Information**

None.

## **12.0 Other Business**

### 12.1 Students As Partners

K. Hirsh-Pearson

Student Senators have met twice to discuss a Students As Partners Ad Hoc committee. It was decided that at this time they would not initiate this committee. They will instead review and follow up on the recommendation from the 2016 Report by Dr. Heather Smith. Some recommendations that they are looking at include:

- Orientation for new Senators
- A mentorship program for new incoming Senators

## **13.0 S-201901.19**

### **Move to In Camera Session**

General Consent

That the meeting move In Camera.

CARRIED

## **14.0 S-201901.23**

### **Adjournment**

Desai

That the Senate meeting be adjourned.

CARRIED

The meeting adjourned at 5:05 p.m.