

SENATE COMMITTEE ON ACADEMIC AFFAIRS (SCAAf)

Terms of Reference:

- To be responsible for advising Senate on academic planning at UNBC.
- To consider and make recommendations to Senate on new undergraduate and graduate programs and major modifications to existing undergraduate and graduate programs.
- To consider and make recommendations to Senate on course additions or deletions.
- To consider and make recommendations to Senate on new and revised Undergraduate and Graduate Academic Regulations.
- To review periodically the activities of the Centre for Teaching, Learning and Technology and make recommendations on the Centre to Senate and to address any other Senate related teaching matter.
- To be responsible for the development and implementation of a program review process, and to make recommendations to Senate relating to the outcome of reviews.
- To review, for approval or recommendation as appropriate, affiliation agreements with other institutions.
- To advise Senate on matters of importance to the regional nature of UNBC and to inform the University community, through Senate, of the regional mandate of the institution.
- To facilitate and maintain relationships with other post-secondary institutions within Canada.
- To advise Senate on inter-institutional arrangements within Canada, with the exception of the protocol and affiliation agreements between UNBC and First Nations and Aboriginal communities and educational institutions for which responsibility is assigned to the Senate Committee on First Nations and Aboriginal Peoples (SCFNAP).
- To review and make recommendations to Senate on existing undergraduate and graduate programs for purposes of assessment and possible expansion, curtailment, or discontinuance.
- To recommend to Senate graduate courses which are cross-listed with undergraduate courses.
- To advise on enrolment management issues.
- To consider and advise Senate on matters relating to the internationalization of the University community.
- To facilitate the development of academic agreements between UNBC and various international partners.
- To review and advise Senate on current international agreements and exchanges and make recommendations regarding their renewal.
- To approve, in exceptional and extraordinary circumstances, external international proposals; and to report to Senate as soon as practicable such approvals and the justification for them.
- To review from time to time the operation of the Library, for report to Senate.
- To establish policies regarding the conservation of heritage objects and collections that are owned by or in the possession of the university or any of its faculties, divisions, departments or other agencies.
- To advise Senate on all matters concerning undergraduate and graduate research and research policy at the University
- To recommend to Senate the establishment of Research Chairs

Membership:

President (*ex officio*)

Provost (Chair)

Vice President, Research (Vice Chair)

Vice Provost, Indigenous Initiatives

University Librarian

Three Faculty Deans

Four Faculty Senators

Four Faculty Members (all who may be Senators), including:

a) Two Faculty Members (representing the two Faculties not currently represented by the sitting Deans on the committee)

*Ideally, from the eight faculty positions there will be faculty representation from each of the five Faculties, professional programs and the regions.

Students (all who may be Senators), including:

- a) Graduate Student
- b) Graduate Student
- c) Undergraduate Student
- d) Undergraduate Student

One Lay Senator

One Regional Representative

Director, Business Services and Continuing Studies

Director, International Education

Director, Centre for Teaching, Learning and Technology

Secretary of Senate (non-voting)

Chair:	Provost
Committee and Recording Secretary:	Governance Officer
Quorum:	Majority, including at least two students
Reporting Month:	September
Sub-Committees:	SCAAf Art Acquisition Subcommittee

POSITION	INCUMBENT	EXPIRY DATE
Interim President (<i>ex officio</i>)	Geoff Payne	N/A
Interim Provost (Chair)	Mark Dale	N/A
Interim Vice President, Research (Vice Chair)	Kathy Lewis	N/A
Vice Provost, Indigenous Initiatives	Henry Harder	N/A
University Librarian	Kevin Stranack	N/A
Faculty Dean	Kriston Rennie	N/A
Faculty Dean	Ronald Camp II	N/A
Faculty Dean	Vacant	N/A
Faculty Senator	Robert Budde	03/31/2024
Faculty Senator	Allan Kranz	03/31/2024
Faculty Senator	Vacant	03/31/2024
Faculty Senator	Vacant	03/31/2024
Faculty Member	Vacant	03/31/2024
Faculty Member	Pranesh Kumar	03/31/2024
Faculty Member	Elie Korkmaz	03/31/2024
Faculty Member	Vacant	03/31/2023
Graduate Student	Lydia Troc	08/31/2022
Graduate Student	Richard Foo	08/31/2022
Undergraduate Student	Lisa Panko	08/31/2022
Undergraduate Student	Palak Bahree	08/31/2022
Lay Senator	Janice Allen	03/31/2023

Regional Representative	Eric Schwenger	03/31/2023
Director, Business Services and Continuing Studies	Lisa Haslett	N/A
Director, Centre for Teaching, Learning and Technology	Anne Sommerfeld	N/A
Director, International Education	Vacant	N/A
Secretary of Senate (non-voting)	Bert Annear	N/A