UNBC UNIVERSITY OF NORTHERN BRITISH COLUMBIA

Faculty Application Form to Serve on UNBC Senate Committees

In accordance with the Senate Handbook and the *University Act* of British Columbia, in order to nominate, be nominated, vote or serve on UNBC Senate Committees, Faculty members must:

- Hold a continuing University appointment as a Senior Lab Instructor, Instructor I, II, III, or IV, Part Time Instructor, Lecturer, Assistant Professor, Associate Professor, Professor or Librarian I, II, III or IV, or an equivalent position designated by Senate.

Positions are designated on most Senate Committees for Faculty Senators and/or representatives. Membership requirements differ by committee, but positions may be designated for faculty members from the Colleges or Faculties, from a Program educating professionals and/or from Faculty Members at Large. ***According to the Senate Handbook, section 1 (k) (iv), "Faculty members not associated with either College may declare themselves associated with the College of their choice for the purpose of candidacy and voting in elections to Senate."***

Please specify the Senate Committee(s) you are interested in serving on:

- ☐ Steering Committee of Senate **(Faculty Senators only)**
- ☐ Senate Committee on Nominations **(Faculty Senators only)**
- ☐ Senate Committee on Student Appeals
- ☐ Senate Committee on Admissions and Degrees
- ☐ Senate Committee on Academic Affairs
- ☐ SCAAF Art Acquisition Subcommittee
- ☐ SCAAF Subcommittee on Academic Scheduling
- ☐ Senate Committee on First Nations and Aboriginal Peoples
- ☐ Senate Committee on Honorary Degrees and Other Forms of Special Recognition **(Faculty Senators only)**
- ☐ Senate Committee on Scholarships and Bursaries **(Faculty Senators only)**
- ☐ Senate Committee on the University Budget

Procedures:

1. Indicate, by checking the box(es) above, all the Senate Committee(s) on which you are interested in serving. You are welcome to rank them in order of preference (every attempt will be made to accommodate preferences but they cannot be guaranteed).
2. Complete the following:

   Name: _____ Department: _____

   Phone: _____ E-mail: _____
3. Return the completed application form to the Governance Officer.
4. If there is a suitable vacancy on a committee in which you express interest, once eligibility is confirmed, your name will be submitted to the Senate Committee on Nominations (SCN) for review, and their recommendation forwarded to Senate for approval.
5. Upon completion of the approval process, you will be contacted by a Governance Officer.

Please read the statement below and sign to indicate agreement:

- I consent to my name being forwarded to the appropriate Senate Committees and Senate for review and approval.
- I consent to this application being kept on file to be considered as other vacancies arise on Senate Committees.
- I consent to the release of the above information to Senate Committee Chairs and Secretaries, and to the University community, with regard to my membership on Senate Committees.

_____ _____

Signature of Applicant Date

Please return completed form to: Alexandra Parent, Governance Officer
Office of the University Secretariat ,
Email: alexandra,parent@unbc,ca