

## SENATE MEETING OPEN SESSION AGENDA

February 22, 2023  
3:30 – 5:00 PM  
Senate Chambers/Zoom

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**1.0 Acknowledgement of Territory**

**2.0 S-202301.01**

**Approval of the Agenda †**

Page 1 That the agenda for the February 22, 2023 Open Session of Senate be approved as presented.

† **NOTE:** *The Senate Agenda for the public session consists of two parts, a consent agenda and a regular agenda. The consent agenda contains items that are deemed to be routine or noncontroversial and are approved by the Steering Committee of Senate for placement on that agenda. Any Senator wishing to discuss any item on the consent agenda may ask the Chair of Senate that the item be removed from the consent agenda and placed on the regular agenda. Items removed from the consent agenda will be placed on the regular agenda and dealt with in the order in which they appear on the full agenda. Senators wishing to ask a question regarding an item on the consent agenda, without necessarily removing that item from the consent agenda, are strongly encouraged to direct questions to the Secretary of Senate in advance of the meeting.*

**3.0 Presentations – No presentation in open session**

**4.0 Approval of the Minutes**

**S-202302.02**

**Approval of the Minutes**

Page 4 That the Minutes for the January 25, 2023 Open Session of Senate be approved as presented.

**5.0 Business Arising**

**6.0 President's Report - (10 minutes)**

**Payne**

**7.0 Report of the Provost**

**8.0 Report of the Registrar (5 minutes)**

**Read**

**9.0 Question Period (10 minutes)**

**9.1 Written questions submitted in advance**

**9.2 Questions from the floor**

**10.0 Approval of Motions on the Consent Agenda**

**Payne**

**S-202302.03**

**Approval of Motions on the Consent Agenda**

That the motions on the consent agenda, except for those removed for placement on the regular agenda, be approved as presented.

**11.0 Committee Reports**

**11.1 Senate Committee on Student Appeals**

**Klassen-Ross**

**11.2 Senate Committee on Academic Affairs**

**Rodgers**

**For Approval:**

**Page 33**  
*Consent*

**S-202302.04**

**Change(s) to Program Requirements – MScN-FNP**

That the change(s) to the Clinical Practica Scheduling and Expectations section on pages 86 and 87 of the 2022-2023 Graduate Calendar be approved as proposed.

**Effective date:** September 2023

**Page 36**  
*Consent*

**S-202302.05**

**Change(s) to Course Prerequisites – CIVE 241-4 Civil Engineering**

That the change to the course prerequisites, for CIVE 241-4 Civil Engineering Materials, on page 209 of the 2022/2023 undergraduate calendar, be approved as proposed.

**Effective date:** September 2023

**Page 38**  
*Consent*

**S-202302.06**

**Change(s) to Course Prerequisites – ENGR 358-4 (for the Senate Consent Agenda)**

That the change to the course prerequisites, for ENGR 358-4 Water and Wastewater Systems, on page 237 of the 2022/2023 undergraduate calendar, be approved as proposed.

**Effective date:** September 2023

**11.3 Steering Committee of Senate**

**Payne**

**11.4 Senate Committee on Nominations**

**Zogas**

Regular

**S-202302.07**

**Recommendation of Senate Committee Members to Senate**

That, on the recommendation of the Senate Committee on Nominations, the following candidates, who have met all eligibility requirements to serve on Senate committees as indicated, be appointed as proposed.

**Effective date:** February 22, 2023

**For Approval Items:**

**SENATE COMMITTEE POSITION TO BE FILLED**

(except where otherwise noted, all terms begin immediately)

**CANDIDATE**

**Senate Committee on Academic Affairs**

Undergraduate Student (*Term until 08/31/2023*)

Gage Pierre

**Senate Committee on Indigenous Initiatives**

Indigenous Undergraduate Student (*Term until 08/31/2023*)

Gage Pierre

**For Information Items:**

**Senate Committee Vacancies**

COMMITTEE	POSITION	TERM EXPIRY DATE
SCS	Lay Senator	03/31/2024
SCN	Faculty Senator	03/31/2023

	Lay Senator	03/31/2024
SCCC	Student Senator	08/31/2023
SCAAf	Faculty Member	03/31/2023
	Graduate Student	08/31/2023
SCSB	Undergraduate Student	08/31/2023
SCUB	Graduate Student	08/31/2023
	Undergraduate Student	08/31/2023
SCA	Graduate Student Senator	08/31/2023

- 11.5 Senate Committee on Curriculum and Calendar Read
- 11.6 Senate Committee on Admissions and Degrees Read
- 11.7 Senate Committee on Indigenous Initiatives Rodgers
- 11.8 Senate Committee on Honorary Degrees and Special Forms of Recognition Payne
- 11.9 Senate Committee on Scholarships and Bursaries Lewis

**For Information**

Page 40 **SCSB20230125.03** (approved)  
**Northern Pathways to Health Care Bursary**  
That the revised Terms and Conditions for the Northern Pathways to Health Care Bursary be approved.  
Effective: 2023-2024 Academic Year

Page 42 **SCSB20230125.04** (approved)  
**UNBC Faculty and Staff Bursary**  
That the revised Terms and Conditions for the UNBC Faculty and Staff Bursary be approved.  
Effective: 2023-2024 Academic Year

Page 44 **SCSB20230125.05** (approved)  
**William Wilfred Kordyban Memorial Award for Cancer Service**  
That the revised Terms and Conditions for the William Wilfred Kordyban Memorial Award for Cancer Service be approved.  
Effective: 2023-2024 Academic Year

- 11.10 Senate Committee on University Budget Gehloff

12.0 Information

13.0 Other Business

14.0 **S-202302.08** (10 minutes)  
**Move to the Closed Session**  
That the meeting move to Close Session.

15.0 **S-202302.**  
**Adjournment**  
That the Senate meeting be adjourned.

Motion Number (assigned by  
Steering Committee of Senate): \_\_\_\_\_

## SENATE COMMITTEE ON ACADEMIC AFFAIRS

### PROPOSED REVISION OF CALENDAR ENTRY

**Motion:** That the change(s) to the Clinical Practica Scheduling and Expectations section on pages 86 and 87 of the 2022-2023 Graduate Calendar be approved as proposed.

1. **Effective date:** September 2023
2. **Rationale for the proposed revisions:** The MScN-FNP program is receiving increasing requests for accommodations related to clinical sites and hours required, and information about clinical practica expectations is located in multiple documents. By stating expectations more clearly in the Calendar, we can provide clearer, more consistent information to students in fewer documents.
3. **Implications of the changes for other programs, etc., if applicable:** None
4. **Reproduction of current Calendar entry for the item to be revised:**

#### **Clinical Practica Scheduling and Expectations**

The MScN (FNP) Program plans clinical hours for students based on site and preceptor availability, and student learning needs to support student achievement of the BCCNM Entry Level NP Competencies.

Attendance for all required clinical hours is mandatory. Students who do not complete their total required practicum experience hours in each semester are at risk of failure. Students who are unable to attend their practicum due to unforeseen circumstances must contact their clinical faculty and the clinical area with as much notice as possible. The opportunity to make up missed clinical time within a semester is not guaranteed and is granted only in extreme extenuating circumstances.

The MScN (FNP) Program is focused on rural and northern community practice. Students are required to complete clinical practicum experience at sites across British Columbia, particularly in northern British Columbia.

Clinical practicum hours can be scheduled in any configuration, for dates and times within each semester based on site and preceptor availability. The students in the MScN (FNP) must complete 12 credit hours of practicum and 9 credit hours of consolidating internship.

NURS 701-6 Advanced Clinical Practice Nursing clinical hours and practice sites are tailored to the specific clinical focus.

Clinical practica are arranged by the School of Nursing. Students must be prepared to attend clinical practicum hours where and when assigned for the duration of the program.

5. **Proposed revision with changes underlined and deletions indicated clearly using “strikethrough”:**

### **Clinical Practica Scheduling and Expectations**

~~The MScN (FNP) Program plans clinical hours for students based on site and preceptor availability, and student learning needs to support student achievement of the BCCNM Entry Level NP Competencies. The MScN (FNP) Program focuses on practice in rural and northern settings. Clinical practica at sites across British Columbia are arranged by the School of Nursing. Students must be prepared to complete clinical hours where and when assigned.~~

~~Attendance for all required clinical hours is mandatory. Students who do not complete their total required practicum experience hours in each semester are at risk of failure. Students who are unable to attend their practicum due to unforeseen circumstances must contact their clinical faculty and the clinical area with as much notice as possible. The opportunity to make up missed clinical time within a semester is not guaranteed and is granted only in extreme extenuating circumstances. Clinical practica sites are based on availability as well as student learning needs towards achieving Entry-Level Competencies for Nurse Practitioners in Canada.~~

~~The MScN (FNP) Program is focused on rural and northern community practice. Students are required to complete clinical practicum experience at sites across British Columbia, particularly in northern British Columbia. Attendance for all 752 clinical hours is required through 12 credit hours of practicum and 9 credit hours of consolidating internship. Students who do not complete their total required hours in each semester are at risk of failure. Students who are unable to attend their practicum for any reason must contact their clinical faculty and preceptor or site contact with as much notice as possible.~~

~~Clinical practicum hours can be scheduled in any configuration, for dates and times within each semester based on site and preceptor availability. The students in the MScN (FNP) must complete 12 credit hours of practicum and 9 credit hours of consolidating internship. For those in the MScN (Thesis or Project option): NURS 701-6 Advanced Clinical Practice Nursing clinical hours and practice sites are tailored to the specific clinical focus.~~

~~Clinical practica are arranged by the School of Nursing. Students must be prepared to attend clinical practicum hours where and when assigned for the duration of the program.~~

6. **Authorization: (Please ignore — Section to be completed by Committee Recording Secretaries)**

**Program / Academic / Administrative Unit:** School of Nursing, November 15, 2022

**Faculty:** Faculty of Human and Health Sciences

**Faculty Council Motion Number:** FHHS.2023.01.19.05

**Faculty Council Approval Date:** January 19, 2023

**Senate Committee on First Nations and Aboriginal Peoples Motion Number:**

**Senate Committee on First Nations and Aboriginal Peoples Meeting Date:**

7. **Other Information**



Motion Number (assigned by  
Steering Committee of Senate): \_\_\_\_\_

## SENATE COMMITTEE ON ACADEMIC AFFAIRS

### PROPOSED REVISION OF CALENDAR ENTRY

**Motion:** That the change to the course prerequisites, for CIVE 241-4 Civil Engineering Materials, on page 209 of the 2022/2023 undergraduate calendar, be approved as proposed.

- Effective date: September 2023**
- Rationale for the proposed revisions:** The properties of materials depend on their chemical characteristics, and the Chemistry courses taken as part of Engineering programs should have been listed as prerequisites.
- Implications of the changes for other programs, etc., if applicable: none**
- Reproduction of current Calendar entry for the item to be revised:**  
CIVE 241-4 Civil Engineering Materials This course introduces the structure and properties of common civil engineering materials such as aggregates, cement, concrete, wood, steel and other construction materials. The emphasis is on the relationship between the structure of materials and their mechanical properties.  
Prerequisites: Admission to an Engineering program;  
ENGR 130-4; MATH 101-3; MATH 220-3
- Proposed revision with changes underlined and deletions indicated clearly using “~~strikethrough~~”:**  
CIVE 241-4 Civil Engineering Materials This course introduces the structure and properties of common civil engineering materials such as aggregates, cement, concrete, wood, steel, and other construction materials. The emphasis is on the relationship between the structure of materials and their mechanical properties.  
Prerequisites: Admission to an Engineering program;  
CHEM 100-3; CHEM 120-1; ENGR 130-4; MATH 101-3; MATH 220-3
- Authorization: (Please ignore — Section to be completed by Committee Recording Secretaries)**  
**Program / Academic / Administrative Unit:** Engineering / yes / Engineering Department  
**College:** Science & Engineering  
**College Council Motion Number:** FSE FC 2023: 01:12:14  
**College Council Approval Date:** January 12, 2023  
**Senate Committee on First Nations and Aboriginal Peoples Motion Number:** N/A  
**Senate Committee on First Nations and Aboriginal Peoples Meeting Date:** N/A
- Other Information**  
**Attachment Pages:** 0 pages

**INFORMATION TO BE COMPLETED AFTER SENATE COMMITTEE ON ACADEMIC AFFAIRS MEETING**

**Brief Summary of Committee Debate:**

**Motion No.:** SCAAF

**Moved by:**

**Seconded by:**

**Committee Decision:**

**Approved by SCAAF:**

\_\_\_\_\_ **Date**

\_\_\_\_\_ **Chair's Signature**

**For recommendation to** ✓, **or information of** \_\_\_\_\_ **Senate.**



Motion Number (assigned by  
Steering Committee of Senate): \_\_\_\_\_

## SENATE COMMITTEE ON ACADEMIC AFFAIRS

### PROPOSED REVISION OF CALENDAR ENTRY

**Motion:** That the change to the course prerequisites, for ENGR 358-4 Water and Wastewater Systems, on page 237 of the 2022/2023 undergraduate calendar, be approved as proposed.

1. **Effective date:** September 2023

2. **Rationale for the proposed revisions:** Water and wastewater characterization and treatment rely on chemistry concepts, and the Chemistry courses taken as part of the Engineering program should have been listed as prerequisites.

3. **Implications of the changes for other programs, etc., if applicable:** none

4. **Reproduction of current Calendar entry for the item to be revised:**

ENGR 358-4 Water and Wastewater Systems This course introduces students to the field of water management and wastewater treatment. Topics include but are not limited to the following: water quality criteria and standards; treatment techniques and systems for surface water and groundwater sources; design of water storage, transmission, and distribution systems; pumps and pumping; wastewater collection and wastewater treatment systems.

Prerequisites: Admission to an Engineering program;  
ENGR 254-4; completion of 60 credit hours in an Engineering Program.

5. **Proposed revision with changes underlined and deletions indicated clearly using “~~strikethrough~~”:**

ENGR 358-4 Water and Wastewater Systems This course introduces students to the field of water management and wastewater treatment. Topics include, but are not limited to, the following: water quality criteria and standards; treatment techniques and systems for surface water and groundwater sources; design of water storage, transmission, and distribution systems; pumps and pumping; wastewater collection; and wastewater treatment systems.

Prerequisites: Admission to an Engineering program;  
CHEM 100-3; CHEM 120-1; ENGR 254-4; completion of 60 credit hours in an Engineering Pprogram.

6. **Authorization:** (Please ignore — Section to be completed by Committee Recording Secretaries)

**Program / Academic / Administrative Unit:** Engineering / yes / Engineering Department

**College:** Science & Engineering

**College Council Motion Number:** FSE FC 2023: 01:12:15

**College Council Approval Date:** January 12, 2023

**Senate Committee on First Nations and Aboriginal Peoples Motion Number:** N/A

**Senate Committee on First Nations and Aboriginal Peoples Meeting Date:** N/A

7. **Other Information**

Attachment Pages:   0   pages

**INFORMATION TO BE COMPLETED AFTER SENATE COMMITTEE ON ACADEMIC AFFAIRS MEETING**

**Brief Summary of Committee Debate:**

**Motion No.:**                   SCAAF

**Moved by:**

**Seconded by:**

**Committee Decision:**

**Approved by SCAAF:**

\_\_\_\_\_ **Date**

\_\_\_\_\_ **Chair's Signature**

**For recommendation to   ✓  , or information of \_\_\_\_\_ Senate.**



Motion Number (assigned by SCSB): SCSB20230125.03

**SENATE COMMITTEE ON SCHOLARSHIPS AND BURSARIES (SCSB)**

**PROPOSED MOTION**

**Motion:** That the revised Terms and Conditions for the Northern Pathways Medical Bursary with a name change to Northern Pathways Health Care Bursary be approved.

**Rationale:** To revise the Northern Pathways Medical Bursary commencing the 2023-2024 Academic Year.

**Proposed By:** Carolyn Chrobot, Development Officer – Community Engagement

**Research & Innovation Contact:** Carolyn Chrobot, Development Officer – Community Engagement

**Faculty/Academic Department:** N/A

**Indigenous Content:** No (Determined by the Development Officer)

**Date to SCSB:** January 13, 2023

**TO BE COMPLETED AFTER SCSB MEETING**

**Brief Summary of Committee Debate:** Name change was acceptable. Bursary is available to nursing students in a collaborative program where first 2 years are at a college and last 2 years are at UNBC, ex. Nursing.

**Motion No.:** SCSB20230125.03

**Moved by:** Strathers

**Seconded by:** Gehloff

**Committee Decision:** CARRIED

**Attachments:** 2 pages

**Approved by SCSB:** January 25, 2023

**Date**



**Chair's Signature**

**For Information of Senate & Board**

## **AWARDS GUIDE INFORMATION:**

**Award Category:** Entrance

**Award Name:** Northern Pathways to Health Care Bursary

**Awards Guide Description/Intent:** This bursary is open to residents of North Central Local Government Association (NCLGA) communities (<http://www.nclga.ca/>), whose long-term goal is to attend medical school or other health professions programs in Northern BC. This program will provide financial and enrichment support, intended to strengthen student applications. In addition to financial support for undergraduate course work, recipients will be joining the Northern Pathways to Health Care Program. For more information, refer to the Northern Pathways to Health Care website and Application Manual. (<https://www2.unbc.ca/northern-medical-programs-trust/northern-pathways-health-care-bursary>).

**Donor:** Northern Medical Programs Trust

**Value:** Up to \$30,000 (\$7,500 per year X 4 years)

**Number:** Three

**Award Type:** Bursary

**Eligibility:** Available to a full-time student who has independently applied for and been accepted into a UNBC undergraduate degree program of their choice. Applicants must intend to apply for the UBC Northern Medical Program or other health professions programs based in Northern BC. Applicants must demonstrate residency in a NCLGA community and have demonstrated academic ability.

**Criteria:** This is a two-step process:

- Step 1: Apply through UNBC Awards and Financial Aid Office. Candidates will be selected and notified to move on to Step 2,
- Step 2: Provide a one page declaration of income, and two reference letters (one academic, one community) to be provided when an interview is scheduled. Bursary recipients will be notified by the awards office.

**Conditions:** This award is renewable for up to three (3) additional years. The student must maintain good academic standing and a minimum yearly GPA of 3.33 (B+; 77%; at the discretion of the Steering Committee). Recipients must participate fully in the Northern Pathways to Health Care Program.

**Note:** Students with 30 credits or less of post-secondary may apply.

If all bursaries are not awarded via the first round of applications, late applications will be accepted and reviewed according to the discretion of the Steering Committee.

**Effective Date:** Established 2017, revised 2023

**Recipient Selection:** Senate Committee on Scholarships and Bursaries on recommendation by a Steering Committee appointed by the NMP



Motion Number (assigned by SCS): SCSB20230125.04

**SENATE COMMITTEE ON SCHOLARSHIPS AND BURSARIES (SCSB)**

**PROPOSED MOTION**

**Motion:** That the revised Terms and Conditions for the UNBC Faculty and Staff Bursary be approved.

**Rationale:** To revise the UNBC Faculty and Staff Bursary commencing the 2023-2024 Academic Year.

**Proposed By:** Tara Mayes, Development Officer – Donor Relations

**Research & Innovation Contact:** Tara Mayes, Development Officer – Donor Relations

**Faculty/Academic Department:** N/A

**Indigenous Content:** Yes/No (Determined by the Development Officer)

**Date to SCSB:** December 7, 2022

**TO BE COMPLETED AFTER SCSB MEETING**

**Brief Summary of Committee Debate:**

**Motion No.:** SCSB20230125.04

**Moved by:** Palmer

**Seconded by:** Zogas

**Committee Decision:** CARRIED

**Attachments:** 2 pages

**Approved by SCSB:** January 25, 2023

**Date**

**Chair's Signature**

**For Information of Senate & Board**

**AWARDS GUIDE INFORMATION:**

**Award Category:** Entrance

**Award Name:** UNBC Faculty and Staff Bursary

**Awards Guide Description/Intent:** Since 1993, UNBC students have benefitted from the support of UNBC faculty and staff through this award. Today, faculty and staff continue to contribute to the fund to the benefit of future students entering UNBC. This award also recognizes the long-term service contributions made by faculty and staff. Some UNBC employees have chosen to forgo gifts of recognition and instead a contribution has been made on their behalf to this award.

**Donor:** UNBC faculty and staff

**Value:** \$1,500

**Number:** Four

**Award Type:** Bursary

**Eligibility:** Available to a new post-secondary student who is a resident of northern British Columbia.

**Criteria:** Satisfactory academic standing and demonstrated financial need

**Effective Date:** Endowed 1993, revised 2023

**Recipient Selection:** Senate Committee on Scholarships and Bursaries on recommendation by the UNBC Awards Office



Motion Number (assigned by SCS): SCSB20230125.05

**SENATE COMMITTEE ON SCHOLARSHIPS AND BURSARIES (SCSB)**

**PROPOSED MOTION**

**Motion:** That the revised Terms and Conditions for the William Wilfred Kordyban Memorial Award for Cancer Service be approved.

**Rationale:** To revise the William Wilfred Kordyban Memorial Award for Cancer Service commencing the 2023-2024 Academic Year.

**Proposed By:** Carolyn Chrobot, Development Officer – Community Engagement

**Research & Innovation Contact:** Carolyn Chrobot, Development Officer – Community Engagement

**Faculty/Academic Department:** N/A

**Indigenous Content:** No (Determined by the Development Officer)

**Date to SCSB:** December 19, 2022

**TO BE COMPLETED AFTER SCSB MEETING**

**Brief Summary of Committee Debate:** Endowed award terms, regarding variation in award amount depending on the capital investment, established by the UNBC Board of Governors, were explained.

**Motion No.:** SCSB20230125.05

**Moved by:** Palmer

**Seconded by:** Hanlon

**Committee Decision:** CARRIED

**Attachments:** 2 pages

**Approved by SCSB:** January 25, 2023

**Date**

**Chair's Signature**

**For Information of Senate & Board**

**AWARDS GUIDE INFORMATION:**

**Award Category:** In-Course Undergraduate Awards

**Award Name:** William Wilfred Kordyban Memorial Award for Cancer Service

**Awards Guide Description/Intent:** The Mary Kordyban Foundation believes passionately that volunteers are an important part of providing dignified cancer care locally. This award recognizes those students who are making life better for people who have cancer and their families.

**Donor:** The Mary Kordyban Foundation

**Value:** \$4,000

**Number:** One

**Award Type:** Award

**Eligibility:** Available to a full or part-time undergraduate student studying at the Prince George campus who has completed 60 credit hours. First preference will be given to a Nursing student who provides details of community involvement in the Kordyban Lodge – Canadian Cancer Society or in assisting cancer patients at the University Hospital of Northern British Columbia. Second preference will be given to a Nursing student who provides details of community involvement in a health-related field in northern British Columbia.

**Criteria:** Satisfactory academic standing

**Effective Date:** Endowed 2009, revised 2022

**Recipient Selection:** Senate Committee on Scholarships and Bursaries on recommendation by the UNBC Awards Office