

## GREEN UNIVERSITY PLANNING COMMITTEE – Terms of Reference

### Composition and Membership

The Green University Planning Committee (GUPC) is a presidential committee. Members are appointed by the President upon the recommendation of each group with representation on the committee. The broadly based membership of the GUPC is open to interested and committed individuals. Membership includes:

Provost – *Chair*

President

Vice-President, Administration and Finance\*

Vice-President, Research\*

Vice-President, External Relations\*

Director, Facilities Management \*

Director, Purchasing and Risk Management\*

Dean, College of Science and Management \*

Dean, College of Arts, Social and Health Sciences\*

CUPE Member

PICS Coordinator

Energy Manager

Green University Research Project Manager

Faculty Members (2 – one from each college)

NUGSS Associate Director of Campus Sustainability

Undergraduate Student

Graduate Student

PGPIRG Member

Regional Campus Member (*vacant*)

Exempt Group Member (*vacant*)

\*Member may designate a replacement to attend meetings in the case of his/her absence.

### Meeting Frequency

Meetings will be held on a monthly basis. Semester meeting schedules will be set at the start of each term.

### Vision

- To make UNBC a more environmentally, socially and economically sustainable campus, under the guidance of the “UNBC Green Strategy”<sup>1</sup>.

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<sup>1</sup> [http://www.unbc.ca/assets/green/unbc\\_green\\_strategy\\_discpaper\\_28nov08.pdf](http://www.unbc.ca/assets/green/unbc_green_strategy_discpaper_28nov08.pdf)

- To engender a ‘culture of sustainability’ in the UNBC community.
- To make the UNBC campuses models of sustainability for communities and organizations in northern British Columbia.
- To improve on our national and international reputation for excellence in teaching and research in the area of sustainability.

## **Objective**

The GUPC was formed in 2007 to provide a forum for the **advancement** and **implementation** of the green initiative at UNBC. The GUPC acts as an advisory and policy development body with respect to all initiatives at UNBC that will contribute to the goal of being recognized as Canada’s Green University™.

The GUPC:

- Provides input and advice to the Vice-Presidents and senior administration in developing and implementing green operational practices and procedures.
- Provides input and advice to the senior administration and faculty on green elements in their teaching and research.
- Requests, reviews and recommends Green Fund proposals to the President’s Executive Council (PEC) from all internal stakeholders, including staff, faculty, administrators and students.
- Develops performance goals and policies in the areas of “Green Living”, “Green Teaching” and “Green Research”.
- Promotes sustainability programs and initiatives and participate in communicating the University’s green pledge to the campus community.
- Coordinates the activities of Green Working Groups.

## **Activities of the Committee**

The GUPC will be chaired by the Provost. Meetings will be coordinated and agenda items will be received by the Green University Research Project Manager. The committee secretary will assist with recording and distributing meeting minutes.

The GUPC will identify goals and priorities for each year, chosen for their potential to contribute to the goals of the “UNBC Green Strategy” and Green Fund Proposal projects. Individual Green Working Groups will be established for the areas of “Green Living (Operations)”, “Green Teaching” and “Green Research”, with projects being dealt with as they come up. The number and composition of the Working Groups will change as the Committee’s activities change.

The Committee Chair and the Green University Research Project Manager will provide an “Annual Green University Report” to the UNBC campus community, highlighting the prior year’s activities and progress. The report will be completed at the end of the calendar year and will be presented at a public forum to establish priorities for the next year.