

# Move-out Checklist



Before moving out of Residence ensure that your suite and bedroom is clean and empty. Use this helpful checklist to ensure you remember everything!

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## To Do:

- Kitchen - Empty and wipe clean the stove, fridge, counters, cupboards and drawers
- Oven and stove burners are turned off
- Bathroom - Empty and wipe clean the tub, toilet, sinks, counters, cupboards and drawers - don't forget your shower curtain!
- Taps turned off, sink/tub plugs left on counters
- All floors vacuumed and washed
- Bedroom - remove all personal belongings and garbage, empty and clean desk and bed including drawers
- Return suite furniture to its proper location
- Garbage and recycling is taken out (yes! to the outside bins)
- Set all radiators at (\*) setting
- Close and lock ALL windows
- Lights off
- Suite AND bedroom doors locked
- Parking Pass returned to Drop Box (for those with passes)