



**Northern Analytical Laboratory Services  
(NALS)**  
*"A Quality-Driven Analytical Laboratory in the North for the North"*

3333 University Way, Prince George, B.C  
 V2N 4Z9, Canada

Phone: 250-960-5713 or nals@unbc.ca

*Office Use Only  
 Project ID#*

## Analysis Request Form

### Client Contact Information

Name: \_\_\_\_\_ **Pricing:** Academic Internal All Others  
 Address: \_\_\_\_\_ **Preferred Correspondence:**  
 Phone: \_\_\_\_\_ Fax \_\_\_\_\_ E-mail Mail Courier Will pick up  
 E-mail: \_\_\_\_\_ Existing Client or New Client

### Billing Information

Same as Client Contact Information or **Alternate Billing Information:**  
 Name: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 PO# \_\_\_\_\_ or N/A Phone: \_\_\_\_\_ Fax \_\_\_\_\_  
**Report Results To:** \_\_\_\_\_ Email: \_\_\_\_\_

### Sample Submission Information

Date \_\_\_\_\_ Time \_\_\_\_\_ \*Number of Samples \_\_\_\_\_  
 yyyy/mm/dd

Sample #	Sample Name	Sample Type				**Sample Retention		Sample Comments <i>(Sampling time, location, arrival temperature, etc.)</i>
		Water		Soil	Other	Hold for pick up	Hold for further analyses	
		Potable Water	Other Waters					
1								
2								
3								
4								
5								
6								
7								
8								
9								
10								

\*Attach Additional Samples Submission Information Form(s) for more than 10 samples.

\*\* Samples not marked for retention will be disposed of following analyses.

## Analysis Request Form

Is this request a **RUSH** (less than routine turn-around-time)? Yes No

Are any of these samples collected under a regulatory act (ex. BC Drinking Water Protection Act) or fall under the jurisdictional of oversight of a Public or Environmental Health Officer? YES NO N/A

Name \_\_\_\_\_ Means of Direct Contact \_\_\_\_\_.

Routine Options	Water Samples								Solids and Other Materials											
	Elemental			Physical		Biological		Process		Elemental			Physical			Process		Stable Isotope		
	Anions	Dissolved Metals	Total Metals	pH and Conductivity	TSS/TDS	Heterotrophic Plate Count	Coliforms and <i>E. coli</i> Full quant and verification	BOD/COD	TOC/DOC	Total Metals	Trace Element	Total Carbon and Nitrogen	Particle Size Distribution	pH	Conductivity	Cation Exchange Capacity	Carbonate Equivalence	Carbon	Nitrogen	
Preform on all samples																				
Or, specify individual samples (Ex. 1,2&4)																				

Non-Routine Options	Chromatography (HPLC-MS or GC-MS)	FT-IR	SEM imaging	Microanalyses				Materials Testing				Other	
				SEM-EDX	LA-ICP-MS	Micro-FT-IR	XRD	Bulk Density	Calorimetry	Holding Capacity	Mechanical Sieving	Please Specify:	
Preform on all samples													
Or, specify individual samples (Ex. 1,2&4)													

### Hazardous Sample Disclosures

Do you know or suspect any of these samples to be potential hazards to the health of individuals who may come in contact with them? Yes or No  
Comments:

Do you know or suspect that any of these samples may be hazardous to the environment if disposed of as non-hazardous waste? Yes or No  
Comments:

### Lab Use Only (Identification of sample non-conformities)

Analysis Time  Packaging  Chain of Custody

Temperature  Matrix  Other

Additional Comments:

Received By:
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