

Event/Meeting Name:
Project Name and PI:
Date and Time:
Location:

1		7	
2		8	
3		9	
4		10	
5		11	
6		12	

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1		7	
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Instructions

Please list the names of all attendees

Please submit this form, along with detailed receipts, to the NMPORS to be reimbursed for meeting expenses or for expenses to be reconciled against your UNBC MasterCard.

Please retain a copy of your submission for your records