

From: **Coast Mountain College (CMTN)**
Diploma of Business, Human Resources Concentration

To: **University of Northern BC (UNBC)**
Bachelor of Commerce Degree, Major in
Human Resources Management

The following list of course equivalents will appear on the transfer credit summary for students who have successfully completed **CMTN's Diploma of Business, Human Resources Concentration** and complete a **Bachelor of Commerce Degree, Major in Human Resources Management at UNBC**.

Information in this handout is unofficial and should be used as a guide only. For questions regarding admission to UNBC or course selection please contact Student Recruitment & Advising at 250-960-6306 or advising@unbc.ca.

NOTE: As per UNBC Undergraduate Calendar Regulation number 14, "Students must complete a minimum of 30 credit hours of upper division UNBC course work to receive a UNBC degree."

Business Administration	Course Number & Name	UNBC Equivalence¹
First Year Certificate must be completed before moving on to the diploma:		
ACCT 150-3 ²	Financial Accounting I	No credit; ACCT 150 & 151 = UNBC COMM 210 ²
BCPT 150-3	Business Computers	CPSC 150-3
BENG 150-3	Business Communications	COMM 200-3
BLAW 152-3	Business Law	COMM 2XX-3
ECON 150-3	Microeconomics	ECON 100-3
ECON 151-3	Macroeconomics	ECON 101-3
MARK 150-3	Introduction to Marketing	COMM 240-3
MATH 150-3	Mathematics of Finance	MATH 1XX-3
MGMT 150-3	Introduction to Management	COMM 1XX-3
3 Credits of 100 Level Business Administration or University Credit (UC) Elective*		
Human Resources Concentration		
ACCT 252	Management Accounting I	COMM 211-3
BFIN 250	Business Finance I	COMM 220-3
MGMT 251	Organizational Behaviour	COMM 230-3
BPOL 250	Business Policy	COMM 2XX-3
or BSIM 250	Business Management Simulation	COMM 2XX-3
MGMT 255	Human Resources Management	COMM 330-3
MGMT 257	Recruitment and Selection	COMM 2XX-3
MGMT 258	Organizational Training and Development	COMM 2XX-3
MGMT 253	Labour Relations	COMM 2XX-3
MGMT 259	Compensation and Benefits	COMM 2XX-3 ³
3 credits of second year Business Administration electives		

¹ Course equivalencies were determined through the articulation process and are listed on the BC Transfer Guide, www.bctransferguide.ca

Student will need to choose coursework appropriately so as not to receive duplicate Transfer Credit.

² Transfer credit will be awarded for UNBC COMM 210 **only** if students take both CMTN ACCT 150 & ACCT 151

³ CMTN MGMT 259 may be used as a substitution for UNBC COMM 434 (3) – BComm Majors only

Note: Students who transfer with 30 or more credit hours of courses required for the Commerce degree will receive a waiver for UNBC COMM 100-3.

Note: Above based on CMTN 2021 website.

Recommended courses to take when given a choice as noted above:

CMTN Course	CMTN Course Name	UNBC Equivalence¹
ACCT 151-3	Financial Accounting II	CMTN ACCT 150 & 151 = UNBC COMM 210
FNST 101-3	Intro to First Nations Studies	FNST 100-3
BCPT 254-3	Computerized Accounting Systems	CPSC 250-3
BFIN 251-3	Business Finance II	COMM 320-3
MATH 235-3	Linear Algebra	MATH 220-3
MATH 101-3	Calculus I	MATH 100-3
MATH 251-3	Statistics	STAT 240-3

¹ Course equivalencies were determined through the articulation process and are listed on the BC Transfer Guide, www.bctransferguide.ca
Student will need to choose coursework appropriately so as not to receive duplicate Transfer Credit.

Sample of **UNBC Calendar** requirements for the BComm Degree, Major in Human Resources Management and how CMTN Diploma of Business, Human Resources Concentration coursework *may be* used towards completion of the degree at UNBC¹:

UNBC Calendar Information, Course Number & Course Name	CMTN Equivalence ¹
<p>The minimum requirement for completion of a Bachelor of Commerce with a major in Human Resources Management is 120 credit hours.</p>	
<p>Program Requirements Note: Students enrolling in any course required for a major in the Bachelor of Commerce degree must have completed all Prerequisite courses with a minimum of C- or better. In exceptional circumstances the Program Chair may waive this requirement on a case by case basis.</p>	
<p>Lower-Division Requirement - 100 Level</p>	
<p>COMM 100-3* Introduction to Canadian Business ECON 100-3 Microeconomics ECON 101-3 Macroeconomics FNST 100-3 The Aboriginal Peoples of Canada</p>	<p>* Please see note about exemption ✓ Completed at CMTN, ECON 150-3 ✓ Completed at CMTN, ECON 151-3 - Can be completed at CMTN, FNST 101-3</p>
<p>MATH 150-3** Finite Mathematics for Business and Economics or MATH 220-3 Linear Algebra MATH 152-3** Calculus for Non-majors or MATH 100-3 Calculus I</p>	<p>} - Can be completed at CMTN, MATH 235-3 } - Can be completed at CMTN, MATH 101-3</p>
<p>*Students transferring with 30 or more credit hours of courses required for the Commerce degree are exempt from this requirement. **Students wishing to pursue additional Math courses as electives are advised to choose MATH 100-3 (Calculus I) and MATH 220-3 (Linear Algebra). Students not having the appropriate prerequisites for any courses must consult with the Business Advisor.</p>	
<p>200 Level</p>	
<p>COMM 200-3 Business Communications COMM 210-3 Financial Accounting</p>	<p>✓ Completed at CMTN, BENG 150-3 - Can be completed at CMTN, ACCT 150-3 & ACCT 151-3</p>
<p>COMM 211-3 Managerial Accounting COMM 220-3 Financial Management I COMM 230-3 Organizational Behaviour COMM 240-3 Introduction to Marketing COMM 251-3 Introduction to Management Science CPSC 250-3 Applied Business Computing</p>	<p>✓ Completed at CMTN, ACCT 252-3 ✓ Completed at CMTN, BFIN 250-3 ✓ Completed at CMTN, MGMT 251-3 ✓ Completed at CMTN, MARK 150-3 <input type="checkbox"/> To be completed at UNBC - Can be completed at CMTN, BCPT 254-3</p>

UNBC Human Resources Management Business major Calendar requirements continued:

ECON 205-3	Statistics for Business and the Social Sciences	}	- Can be completed at CMTN, MATH 251-3	
or STAT 240-3	Basic Statistics			
Upper-Division Requirements - 300 and 400 Level				
COMM 300-3	Introduction to Business Law	}	<input type="checkbox"/> To be completed at UNBC	
COMM 304-3	Employment Law in Canada		<input type="checkbox"/> To be completed at UNBC	
COMM 320-3	Financial Management II		- Can be completed at CMTN, BFIN 251-3	
COMM 330-3	Human Resource Management		✓ Completed at CMTN, MGMT 255-3	
COMM 332-3	Business and Professional Ethics			
COMM 334-3	Strategic Human Resource Planning			
COMM 335-3	Organizational Effectiveness			
COMM 343-3	Behavioural Marketing			
COMM 350-3	Production and Operations Management			
COMM 351-3	Management Information Systems			
COMM 400-3	Strategic Management	}	<input type="checkbox"/> To be completed at UNBC	
COMM 431-3	Industrial Relations			
COMM 433-3	Recruitment, Selection and Retention			
COMM 434-3	Compensation	}	✓ Completed at CMTN, MGMT 259-3	
COMM 435-3	Organizational Learning, Development and Training			
COMM 436-3	Workplace Health and Safety	}	<input type="checkbox"/> To be completed at UNBC	
ECON 350-3	Managerial Economics			
One of the following ECON courses as best suits the student's BComm Major:				
ECON 300-3	Labour Economics	}		
ECON 301-3	Women and the Economy			
ECON 308-3	International Economic Relations			
ECON 311-3	Intermediate Macroeconomic Theory			
ECON 312-3	Introduction to Econometrics			
ECON 317-3	Money, Banking and Financial Institutions			
ECON 321-3	Economics of Developing Countries			
ECON 401-3	Global Economy and Development			
ECON 407-3	The Economy of Northern BC			
ECON 425-3	Trade and the Environment			
ECON 435-3	Financial Economics and Quantitative Methods		<input type="checkbox"/> To be completed at UNBC	
Elective and Academic Breadth Requirement				
Elective credit hours as necessary to ensure completion of a minimum of 120 credit hours, including any additional credits necessary to meet the Academic Breadth requirement of the University (see Academic Regulation 15).			}	* Please discuss how to complete this requirement with your Student Advisor. Depending on course selection, students may be able to complete some or all of this requirement at CMTN.

¹ Based on the 2021/22 UNBC Academic Calendar year.